

KEN-CARYL RANCH METROPOLITAN DISTRICT STATUS REPORT FOR THE MONTH OF SEPTEMBER 2017

I. ADMINISTRATION / FINANCE / GENERAL OPERATIONS / HUMAN RESOURCES

- District Manager Daruna and former District Manager, Darrell Windes finished transferring information and duties in preparation of Darrell's retirement at the end of the month.
- District Manager Daruna worked on a draft RFP for a design firm for the Ranch House Pool renovation.
- Staff worked on drafting new mission statements and core values for the District.
- The District conducted a search for a new Finance Director and hired Candace Stange.
- District Manager Daruna and multiple recreation staff spent a significant amount of time assisting with the 2016 Audit which was completed the last week of September.
- District Manager Daruna and Parks Director Malloy worked with the Bond construction and design teams on finalizing the remediation and warranty work.
- Staff worked on financial projections for the end of 2017 and the 2018 draft budget.
- District Manager Daruna met with First Bank and US Bank to learn more about their services. She also met with Wells Fargo to learn more about options for streamlining the District's current banking. She met with a new IT provider as well to evaluate if the District could save money by switching to a new company.

B. Ranch House and Dakota Lodge Rentals Through September

2017	FUNCTION	RANCH HOUSE		DAKOTA LODGE		NON-RESIDENT
		HOURS	EVENTS	HOURS	EVENTS	EVENTS
JANUARY	Community*	157	57	36	16	0
	Private	32	8	19	4	1
FEBRUARY	Community*	109	45	48	18	0
	Private	27	7	18	5	4
MARCH	Community*	136	55	27	16	0
	Private	41	11	13	4	3
APRIL	Community*	230	70	36	16	0
	Private	60	10	32	7	1
MAY	Community*	123	52	59	22	0
	Private	70	16	82	18	8
JUNE	Community*	143	51	33	12	0
	Private	36	7	50	10	2
JULY	Community*	136	49	16	6	0
	Private	66	11	60	12	4
AUGUST	Community*	154	50	28	10	0
	Private	91	16	51	9	3
SEPTEMBER	Community*	185	63	15	9	0
	Private	53	10	42	10	3
OCTOBER	Community*					
	Private					
NOVEMBER	Community*					
	Private					
DECEMBER	Community*					
	Private					
2017 TOTALS	Community*	1373	492	198	125	0
	Private	476	96	367	79	29

C. Department Updates

1. Facilities Maintenance

- Painted the Colorow Room and installed a new light over the sink countertop area. All was done in house.
- Dug and poured footings for a ramp at the Community Center Courts. Then built a ramp down to the outside courts 5 & 6 for walk behind blowers and tennis ball carts to be brought down safely to the courts.
- Got Community Center pool and splash pad ready to be winterized and closed.
- Made and hung 2 coat racks for B&A programs in Mastodon Room.
- Had all carpets cleaned at the Ranch House.
- Found two pole 50 amp circuit breakers popped and they would not reset. Identified bad compressor for south HVAC unit in Shaffer Room. Had unit replaced and costs fell under the MA reserve plan.
- Took down diamond plating on the wall of gym at Community Center where weighted balls are thrown against for workout purposes. The sheetrock behind it was separating from the wall and becoming a hazard. Cut out sheetrock, took down metal studs and reused to reframe the wall and exposed existing concrete wall from old racquetball court. Trimmed out corners with 1 X 6 to prevent balls from damaging corners and painted concrete wall. All work done in house for less than \$100.

2. Recreation Department

- Tennis began winterizing courts and held several adult tournaments at the Ranch House.
- Fitness offered 4 free specialty classes to promote programs including Kettlebell Strength, Yoga, Kick boxing and Spin.
- KC Fitness team completed the 9/11 Memorial Stair Climb at Red Rocks Amphitheater.
- Environmental Education started a new class for half day kindergarteners and home school children.
- The Middle School Sports program offered Cross Country and Flag Football at Bradford Intermediate.

3. Parks Department

- Completed fall herbicide application to control broadleaf weeds in all of the turf areas.

- The new Forestry Technician began his employment on September 11th.
- Select areas were over seeded with a Blue Grass blend of seed.
- Completed our one fertilizer application in late September.
- Renovated the Mountain Laurel median. Plant material was removed, the soil was amended, and new plantings were installed. There will be additional plants added in the spring that were not conducive to being planted this time of year.
- Completed inspection of all snow removal equipment and have begun the conversion of some mowing equipment to snow removal status.
- Installed 200 cubic yards of engineered wood fiber in the Settlement Playground, North Ranch Park playground and Bradford Park playground.
- Turned water off for the year on September 23rd.
- Finalizing design for the Greenbelt E irrigation system replacement with our Irrigation Design Consultant.
- Continued working on a shade/sun zoning sheet for all the irrigation controllers on the Ranch. We believe water can be applied more efficiently with this information.

Recreation

A. Fitness Center:

		September 2016 PARTICIPANTS	September 2017 PARTICIPANTS
Nursery Services			
Community Center		0	5
Cardio / Weight Room	Community Center	1198	1630
Yoga	Community Center	158	237
Fitness Classes	Community Center	612	698
Water Aerobics		0	0
Membership Passes Sold			
Yearly		10	9
3 Month		8	18
1 Month		9	22
Punch Pass		17	12
Corporate Pass		0	0
Silver Sneakers		13	6
Drop in Usage		76 Drop Ins	97 Drop Ins
Youth Weight Room Certification		0	5
Personal Training		15	28

B. General Recreation Programs:

Tae Kwon Do (DL)	N/A	12
Fencing	0 (none offered)	5
Watercolor Class	16	24

C. Tennis Programs:

INDOOR TENNIS PROGRAM CC		
Indoor Available	1652	1580
Pickleball Mixer	0	12
Pickleball Lessons	3	0
Indoor Open	40	65

Indoor Leagues	22	30
Indoor Lessons	407	464
PCT	413	418
PB Mixers-hrs	0	8

TENNIS PROGRAM		
Cardio Tennis	171	103
Private / Group Lessons	251	297
Adult Tennis Lessons	32	33
Adult Tennis Leagues	6	5
Junior Tennis Lessons	132	132
OUTDOOR COURT USAGE (COMMUNITY CENTER)		
Outdoor Available	1440	2520
Open	271	417
Leagues	22	56
Lessons	4	109
OUTDOOR COURT USAGE (BRADFORD)		
Open	95.5	91
OUTDOOR COURT USAGE (RANCH HOUSE)		
Open	189	101
Leagues	160	105
Tournaments	620	601
Lessons	0	0
High School	299	422
Ball Machine	0	0
Jr. Interclub	0	0

D. School Age / Teen Programs:

Location	Program	Total Registered
Ranch House	Middle School – Cross Country	23
	Middle School – Coed Flag Football	15
	Anime Club	6

E. Before & After School:

Location	Total Registered	Registered Daily Average	Number of Days
Community Center (Kinder – 6 th)	940	47	20
Ranch House (Kinder – 5 th)	527	26	20

F. Preschool Programs:

Class	Location	Total Attendance
Community Center Preschool (ages 3-4)	Community Center	MTW – 15 TH/F - 12
Community Center Preschool (ages 4-5)	Community Center	MTW – 17 TH/F – 12
Ranch House Preschool (ages 3-5)	Ranch House	MWF – 14 TH/F – 8
Baby Time	Ranch House	22 Kids / 20 Adults
Story Time	Ranch House	75 Kids / 38 Adults

G. Environmental Education Programs

Location	Total Registered	Registered Daily Average	Number of Days
Dakota Lodge - B&A Program (Kinder – 6 th)	623	31	20
Outdoor Discovery	12	3	4

H. Pool Usage

Pool	# Guests	# Days	Daily Average
Bradford Pool (<i>closed 8/13</i>)	0	0	0
Community Center Pool	861	4	215
Ranch House Pool (<i>closed 8/16</i>)	0	0	0

I. Special Events

- Barn Brew-Ha: 500 attendees