



Ken-Caryl Ranch Master Association

**BOARD OF DIRECTORS
BUSINESS MEETING AGENDA
RANCH HOUSE
Tuesday February 9, 2016
6:30 PM**

- I. ** - Call to Order – Pledge of Allegiance
- II. Conflict of Interest/meeting introduction
- III. Approval of Minutes – January Business Meeting
- IV. Financial Report – January, due to the early meeting date the report is not ready
- V. Member Open Forum (Resident comments on subjects not on the agenda) – 10 minutes maximum total time allowed ***
- VI. Communication/Discussion Items
 - A. Discuss – 2016 Goals
- VII. Action Items
 - Motion: “A”** A Motion approving the 2016 Vendor list
 - Motion: “B”** A Motion adopting recommendation from the Open Space Committee to adopt new rule for landscape violations.
 - Motion: “C”** A Motion amending Open Space and Parks Rules #24 regarding remote control aircraft (drones).
 - Motion: “D”** A Motion appointing Kedra Hood to the Community Planning Committee.
 - Motion: “E”** A Motion authorizing staff to enter into a three year contract with Colorado State Forest Service to provide technical services for forest management, grants writing, public education on wildfire issues, oversight of contractual work and continued management of the firewise Board. Annual cost not to exceed \$5,000.
 - Motion: “F”** A Motion establishing the Parks Advisory Committee and appointing members.
 - Motion: “G”** A Motion adopting the Neighborhood signs procedure as presented by the Parks Advisory Committee.
 - Motion: “H”** A Motion adopting the 2016 Trails Management Plan
- VIII. Committee and Task Force reports by Board representatives
- IX. Manager’s Report
- X. Executive session
- XI. Reconvene open meeting if the Board decides to take action.
- XII. Adjournment

*Individuals who require special accommodation to attend and/or participate in this meeting should call 303.979.4070 ext. 136 to advise the ADA compliance officer of their specific need(s) 48 hours prior to the meeting.

**Times are estimates and discussions are subject to begin before designated times and/or extend beyond the designated times. Topics are subject to change and new ones may be introduced at the meeting.

***Members who would like to address the Board in more detail than is possible during the 10 minute resident comment section are asked to submit their thoughts in writing to staff the week prior to the Board meeting so it may be included in the Board package and scheduled as a part of the agenda.



MINUTES OF THE MONTHLY BUSINESS
MEETING OF THE BOARD OF DIRECTORS
OF
KEN-CARYL RANCH MASTER ASSOCIATION

HELD January 19, 2016

The regular business meeting of the Board of Directors of the Ken-Caryl Ranch Master Association was held on Tuesday, January 19, 2016 at the Ranch House, 7676 South Continental Divide Road, Littleton, CO 80127.

Call to Order

The meeting was called to order at 6:34 p.m., followed by the Pledge of Allegiance.

Attendance

Chris Figge, Dan Mullins, Seth Murphy, Erlinda Stafford and Andrew Roberts.

Staff Members in attendance: Chris Pacetti, Rita Saunders and Sean Warren.

Others in attendance: Jerry Mitchell.

Conflicts of Interest

Seth Murphy requested any Board member who may have a potential conflict of interest disclose said conflict prior to any discussion at the meeting. No other new conflicts had been discussed prior to this meeting and all prior conflicts were hereby incorporated into these minutes by reference.

Approval of Minutes

There were no amendments to the minutes of the December 15, 2015 regular meeting of the Board of Directors. Erlinda Stafford made a motion for approved, seconded by Chris Figge and approved in a vote of the Board.

Financials

The packets did not include a financial report, as the year-end report will be the audited financials when they are available. The Board had asked for an estimate of the year-end surplus, so Chris distributed a list of items which should approximate that figure once the audit is complete.

Chris provided information on a December write-off request for a prior owner whose bankruptcy was discharged. Chris Figge offered a motion to approve the \$2,209 write-off and Erlinda Stafford seconded. The Board unanimously approved the motion. Chris mentioned that 2015 write-offs represented just 1/3 of one percent of revenues collected.

Member Comments Not Related to Agenda

There were no comments on non-agenda items.

Communication/Discussion Item

- The Annual Trails Management Plan discussion used the cover memo from the Open Space Committee and Dan Mullins' summary as points of reference. Sean Warren's opinion was solicited, and he indicated he and his staff support the plan, realizing that details need to be worked out. Opinions were shared regarding the sequence of actions for the project roll-out. Resident Jerry Mitchell contributed input from his background experience in the National Parks system. A draft article for Life at Ken-Caryl will be circulated for Board comment by close of business Wednesday, and the Board directed staff to then publish it as an announcement to residents of this work product. Staff will then meet with Jeff Lyslo and Dan Mullins to gather and assess the community input. The plan would necessitate a deviation from procedural documents until the end of the year while the viability of the process is being adjusted and assessed. The revised plan will be on the agenda for the February 9, 2016 Board meeting.
- The Year-end Reserve Expense Report was reviewed. Erlinda Stafford noted a correction to Project number two's dollar placement, and asked for the status of the metal barn replacement. Chris explained that conceptual drawings by our consulting architect have led to some construction drawings which will be provided to barn contractors for bids. Clarification was given about the "hold for need" status on items scheduled for replacement but still able to be used at this time. Chris noted that items 5-8 have potential for coverage as Plains lawsuit items and are no longer included in the Bond project.
- The topic of 2016 Board Goals initiated an exchange of ideas pertaining to the succession planning. Seth Murphy suggested reviewing a goal each meeting to track progress and determine additional actions. Other proposed categories included policy reviews related to potential volunteer trail work changes, the committee appointment process, and analysis in the years to come of future projects and possibly taking advantage of bond opportunities at that time. The 2014 and 2015 lists of goals will be emailed to the Board to provide a basis for more discussion on goal-setting.
- Chris outlined a possible Jefferson County Wildfire exercise proposed at the second Firewise meeting by representatives from the county. This would be an emergency evacuation test in May on a voluntary basis for residents of the Valley to assemble at Chatfield High School. The Board supported participation in the community exercise.
- Chris announced that David Snelson resigned from the Architectural Committee due to job demands. The posting for committee openings did not result in any volunteers for the Architectural Committee, so staff reached out to Peggy Coen, who demonstrated interest in joining the committee. Chris Figge made a motion to appoint Peggy Coen to the

Architectural Committee, which Erlinda Stafford seconded and the Board approved unanimously.

Action Items

Motion: A Motion adopting a recommendation from the Open Space Committee to expand the Open Space mowing was tabled until next month to allow time for wording modifications which will provide better clarification of the rule.

Motion: A Motion appointing Mark Celusniak to the Open Space Committee was offered by Dan Mullins, seconded by Andrew Roberts, and approved unanimously by the Board. A resignation of a newly-appointed member prior to the first meeting of the year allowed for the opening to accommodate Mr. Celusniak's application.

Motion: A Motion authorizing an expenditure of the \$36,000 contained in the Reserve budget for the Saddlewood playground replacement was proposed by Dan Mullins, seconded by Andrew Roberts, and unanimously approved by the Board. That amount will be combined with Bond funds to cover the replacement costs.

Committee and Task Force Reports

No additional committee reports were given to supplement the minutes included in the monthly packets.

Manager's Report

In addition to the written report included in the packets, Chris expressed support for the Board's decision to fund the additional square footage for the Dakota Lodge addition. He has visited the site and had positive comments about the usefulness of the added space.

A question about the PMD/MD lawsuit and related funds for the swimming pool led to a brief discussion.

The Board initiated a discussion on the prairie dog relocation, expressing concerns about the impending March 15 deadline which will suspend efforts through the end of June during the breeding season. They requested staff to outline alternative plans, setting milestone dates to keep the project on track.

Executive Session

At 8:45 p.m. the Board entered into an Executive Session to discuss personnel and legal matters.

Meeting Reconvened

At 10:00 p.m. the business meeting was reconvened. Seth Murphy made a motion to foreclose on the property at 24 Manzanita. Andrew Roberts seconded the motion, which passed unanimously.

Adjournment

There being no further items for discussion, the meeting adjourned at 10:18 p.m.

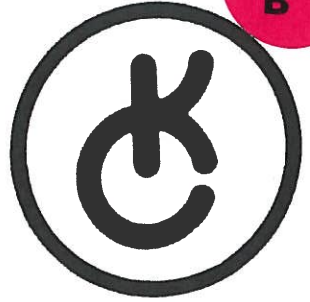
Respectfully submitted,

Rita Saunders, Secretary of the Meeting

RECURRING VENDOR LIST – 2016
 MINIMUM ANNUAL EXPENSE \$1,500
 APPROVED BY FINANCE COMMITTEE –
 APPROVED BY BOARD –

<u>VENDOR</u>	<u>GOODS OR SERVICE</u>	<u>15 EXPENSE./16 BUDGET</u>	<u>COMMENTS</u>
A1 DE	Patrol/costs shared with MD	\$5,842/\$6,000	Won bid in 2012
Bank Account	Coupon books	\$3,575/\$4,000	Won bid 7/11 - prices held
Bennington Mercantile	Grain	\$22,590/\$23,000	Purina distributor
Boomerang Marketing	Web site/Life at Ken-Caryl	\$63,746/\$72,000	Bid 2015 price held 2016
Colorado Credit Union/Visa	Credit Card	\$38,109/\$ as needed	Multiple purchases
Conoco	Fuel for Trucks	\$5790/\$6,000	Location/convenience
D5 Ranches	Horse feed	\$69,411/\$132,000	Value/relationship
Daigle, Brian	Architect	\$11,660/\$10,000	Committee relationship
Ferrell Gas	Propane	\$3,532/\$5,000	Price comparison in 2015
Golden Animal	Vet care horses	\$6,498/\$7,000	Service/familiarity/horses
Hansen Bros.	Printing	\$2,171/\$ as needed	Won bid 2013
High Country Shavings	Bedding for horses	\$17,100/\$30,000	Avail/cost at time of need

Home Depot	Repair supplies	\$7,514/\$ as needed	Convenience
John Deere Financial	John Deere purchases	\$4,643/\$ as needed	Local supplier of John Deere
KC & Associates	Covenant inspections	\$18,354/\$19,000	Bid 2015 price held for 2016
Mail Masters	LKC mailing service	\$10,751/\$12,000	No price increase for 2016
Marlatt	Horse feed	\$93,892/\$132,000	Value/relationship
Micaletti	Ferrier	\$4,625/\$5,000	Price/service
Muller Engineering	Drainage engineering	\$7,980/as needed	Drainage engineer
Payroll 1	Payroll service	\$4,119/\$4,000	Reviewed costs in 2013
Premier Livestock Bedding	Horse bedding	\$21,943/\$30,000	Avail/cost at time of need
Silvercrown	Manure hauling/sand	\$28,112/\$30,000	Sole source
Verizon	Cell service	\$1,662/\$2,000	Contract service
Weed Wranglers	Noxious weed control	\$28,968/\$33,000	3 yr contract won in 2015
WLP and Payne	Legal counsel/collections	\$55,667/\$53,000	Relationship, cost



KEN-CARYL RANCH MASTER ASSOCIATION

OPEN SPACE DEPARTMENT

From: Matt Oven

Date: 8/11/15 (updated memo 11/6/15, 2/9/16)

Re: Proposed New Rule Adoption for Landscape Violations

Message

Currently there are two rules within the Ken-Caryl Ranch Open Space & Parks Rules that are being cited for landscape violations when found at properties next to open space, Rule #7 & 11.

- 7) Removing, destroying, mutilating, defacing, damaging, or disturbing any vegetation, wildlife, natural feature, building, structure, facility, or sign is prohibited.
- 11) Depositing, burying, or burning any refuse, trash, litter, household or commercial garbage or trash including, but not limited to, brush, lawn trimmings, and tree branches except in designated receptacles is prohibited.

The two rules however are incomplete for landscape violations next to private property and were mainly written for the typical violations found along trails or deeper into the open space area. They do not address a few concepts, mainly "excessive mowing" and storing of materials, landscape debris/damage from a project, etc.

Therefore, I propose a new, more complete rule below;


Rule #28 –

You are allowed to mow/trim up to a 10-foot swath in the open space parallel to your property boundary line to a height of no less than 6 inches. Mowing beyond that point is prohibited. Removal of woody vegetation greater than 1" in diameter at the base is prohibited unless you get advance approval (contact Open Space Department). Dumping or storage of material, anywhere in open space, is prohibited which includes grass clippings, dirt and other landscaping debris. No unauthorized alterations to the open space are allowed, which include landscaping, play equipment, decks, walls, fence, buried invisible pet fences, bird feeders/houses or the removal of plant material.

Regarding the mowing portion of this rule, there is an attempt to expand the Ken-Caryl Ranch self-mandated **four-foot to **ten-foot** which coincides with the proposal by the State Forest Service and West Metro Fire for fire suppression around private property/homes.*

Memorandum

To: KCRMA Board of Directors
From: Chris Pacetti, Executive Director
Date: February 9, 2016
Re: Open Space and Parks Rules #24 regarding remote control aircraft



Currently the rule reads:

24) Except for Community Park's air/land space and by permit only, operation of remote controlled or motorized model aircraft or boats is prohibited.

Draft new language:

24) Operation of remote controlled or motorized aircraft (includes drones), or boats from, in on or over any Association or District owned property is prohibited. However, operation of remote controlled aircraft (including drones) is allowed by permit only in Community Park's air/land space.

Ken-Caryl Ranch Master Association
Committee Member Application

KCRMA committees have been established to advise and make recommendations to the Master Association Board of Directors, review and enforce community standards, and to perform the duties and functions as identified for each committee. All current and prospective committee members must apply for committee membership using this form. If you wish to apply for membership to multiple committees, please submit a separate form for each committee. *All committee members, except for the Historical Society, are subject to re-application on an annual basis.* **The application deadline is 5 p.m. Friday, November 6, 2015.** There are several ways to submit this application:

1. Save this document to your computer, then fill it out, save the changes and email to: victoriad@kcranch.org.
NOTE: Some versions of Adobe are not compatible with this type of form. If you can't save the form onto your computer, then please print it out and submit a hard copy.
2. Return the form to the Ranch House, Attn. Victoria DeSair, 7676 S. Continental Divide Rd., Littleton, CO 80127
3. Fax to 303-972-1272

Name: Kedra Hood

Resident of (list KCR neighborhood) Village Since (year): 2014

Address: 11533 San Juan Range Road Home Phone: 303-881-0140

Email Address: kedrahood@hotmail.com

Occupation/Employer: Email marketing/Great-West Financial/Empower Retirement Work:303-737-4567

On which committee do you wish to serve? (Check One)

Architectural Community Planning Covenants Election Finance Historical Open Space

Have you previously served on this committee? Yes No

Have you previously served on other Ken-Caryl Ranch committees or Boards? Yes No

If yes, which ones? _____

Why do you want to serve on this committee?

I would like to continue to work on maintaining and evolving the Community Plan. Now that the base plan is complete I'd like to be a part of the continuous collection of input and feedback from the community about their interests and priorities to update the Community Plan and shape recommendations for future projects and budget spending.

How can you contribute to this committee? How can you help this committee achieve its goals?

I can build on what we've created in 2014 and 2015 and help create a plan for when and how to continue to collect community input. I can participate in community forums and other events to facilitate open communications.

What are your qualifications for serving on this committee?

I've been working on the committee since March 2014 and have a strong knowledge of the community plan and CPC's goals.

Memo

To: KCRMA Board of Directors
From: KCRMA Park Ranger, Gary Norton
CC: Sean Warren and Chris Pacetti
Date: 2/4/2016
Re: Colorado State Forest Service (CSFS) Service agreement 2016-2018

KCRMA staff is requesting that the Board of Directors enter into a service agreement with the CSFS for the term 2016-18. Since 2013, the KCRMA has entered into yearly agreements with the CSFS to provide technical services for Forest Management, Grant writing, public education on wildfire issues, overseeing contractual work and for the creation and continued management of the Firewise board. Over the past few years, the services provided by the CSFS have proven invaluable in managing open space and community resources. We have made great advances in wildfire hazard reduction and programs have been implemented to increase community involvement in wildfire preparedness. A commitment has also been made to provide wildfire hazard assessments to homeowners. This agreement will insure that this vital process continues into the future.

A three year agreement is beneficial to both the CSFS and to the KCRMA. The term would allow the CSFS to better plan for future projects and with more long term agreements the CSFS can leverage the agreements to secure more long term funding.

Costs will be billed to KCR on an hourly basis for on-site or in office services at the applicable CSFS rate (for 2016, the current rate is \$52.00/hour). Costs will be invoiced by CSFS on quarterly basis as technical services are provided. Costs for CSFS technical services are not to exceed \$5,000 per year (\$15,000 total).

January 25, 2016

PARKS ADVISORY COMMITTEE DESCRIPTION

PURPOSE

The Parks Advisory Committee shall develop plans for modifications of the Ranch signage, irrigation systems, plantings, turf areas, parks and playgrounds. These plans will assist the decision-making of the Ken-Caryl Ranch Master Association (MA) & Ken-Caryl Ranch Metropolitan District (MD) Boards and staff.

RESPONSIBILITIES

- Review existing systems regarding cost, upgrade requirements and scheduled maintenance.
- Work closely with staff to propose recommendations on matters such as ranch signage, irrigations systems, plantings and playgrounds, recognizing the extensive knowledge and background of the staff members.
- Utilize community input through a variety of means (open house meetings, regular committee meetings, newspaper, E-news, etc.) to elicit essential community input.
- Regularly provide input to the MA and MD Boards on the committee progress and proposed recommendations.
- Maintain consistent communication with the Community Planning Committee (CPC) to ensure alignment with the Community Plan.
- Provide recommendations to the Boards to implement landscaping and water conservation/management systems.

ORGANIZATION


- The Parks Advisory Committee is a joint Committee of the MA & MD and shall be comprised of five members of the community, staff representation, and any approved consultants, preferably representing diverse geographic areas and demographic profiles of KC Ranch residents.
- A chairperson shall be appointed by a majority of the members.
- At least one Committee member shall not be a member of the Boards of Directors.
- Members shall apply each fall and be approved by the usual committee approval process.
- The committee has no financial authority and no authority to commit either the MA or MD Board to any expenditure.
- No action or implementation of any recommendations may be taken without approval from both the MA and MD Board of Directors.

OPERATIONS

- The members of the Committee shall determine the meeting date, time and location.
- All meetings will be held in an open session. Members of the Association will be encouraged to attend and participate.
- Meeting notes minutes will be maintained in electronic form.

Memorandum

To: Members of the Board
From: Chris Pacetti/Darrell Windes
Date: February 9, 2016
Re: Parks Advisory Committee



The following members have volunteered to serve on the Parks Advisory Committee for 2016:

Paul Camp
Mike Miro
Chris Figge – MA Board
Seth Murphy – MA Board
Lauri Lehan/Milano – MD Board
Jami Jensen – MD Board
Darrell Windes – MD Staff
Allen Rogers – MD Staff
Pat Malloy – MD Staff
Melissa Daruna – MD Staff
Chris Pacetti – MA Staff

February 9, 2016

KCR Neighborhood Sign Procedure

Background

-- Several neighborhood signs throughout the community look dated, and the recently adopted Community Plan includes an objective to promote one consistent Ranch-wide community. Therefore, KCR Master Association (MA) has established a goal of eliminating these signs. However, if a neighborhood is willing to take on the responsibility, including the cost, of replacing and maintaining their sign we will work with them to facilitate. It is anticipated that this will be a multi-year process.

Process

--MA staff will identify a set of signs to be targeted for removal. Communication will be sent (via email where possible or by postal mail) alerting all homeowners in an identified neighborhood. This communication will inform the owners that they will need to demonstrate support via a survey of all the residents in that neighborhood that they desire to retain their existing sign or install a new sign consistent with the family of signs recently installed throughout the Ranch and that they are willing to pay all related expenses. They will be given 90 days in which to respond. A responsible representative must also be identified so that staff will have a point of contact for the sign.

-- -- If a neighborhood advises that they are not willing to maintain their existing sign or if no advisory is received within 90 days, the MA will remove the sign/signs.

-- The MA will work with sub-associations and owners of neighborhood sign on private property (e.g., Manor Ridge) in an attempt to either eliminate those signs or bring them up to the current design standard.

-- It should be noted that Jefferson County may not allow replacement of some existing signs in their current locations due to new traffic sightline requirements. As such, if a neighborhood chooses to replace an existing sign with a new one, the new sign may not be located in the same spot as the existing sign.

First set of signs to be targeted:

Village, Cimarron, Territory, Saddlewood, Spread, Deer Creek x 3 signs

SAMPLE COMMUNICATION

Dear Homeowner,

Several neighborhood signs throughout the community look dated, and the recently adopted Community Plan includes an objective to promote one consistent Ranch-wide community. Therefore, KCR Master Association (MA) has established a goal of eliminating these signs. However, if a neighborhood is willing to take on the responsibility, including the cost, of replacing and maintaining their sign we will work with them to facilitate. It is anticipated that this will be a multi-year process.

The sign for your neighborhood has been identified as one to be eliminated or transitioned into neighborhood responsibility. If you would like to keep or replace your sign, please prepare and complete a survey of your neighborhood (I have attached a survey template that you might like to use). A "responsible party" will also need to be identified so that I will know who to contact regarding questions/concerns in the future. The survey results must demonstrate that at least 51% of the homes in the neighborhood wish to keep the sign.

If the survey results do not support the sign or I do not receive a response from the neighborhood by May 1, 2016 I will make arrangements for the sign to be removed.

If you have any questions please feel free to contact me at either 303-979-1876 X 116 or chrisp@kcranch.org.

Sincerely,

Chris Pacetti, Executive Director
Ken-Caryl Ranch Master Association

Memorandum

To: KCRMA Board of Directors
From: Chris Pacetti, Executive Director
Date: February 9, 2016
Re: 2016 Trails Management Plan



Members of the Board,

Sean, Paul and I have spent a great deal of time discussing and evaluating our trails management options. In conclusion we have agreed that Dan's proposed Annual Trails Management Plan is a plan that will provide solid management of our trail resources.

Memo

To: Ken-Caryl Ranch Master Association Board of Directors
From: Ken-Caryl Ranch Open Space Committee
CC: Chris Pacetti
Date: 1/14/2016
Re: Recommendation on future management of Ken-Caryl Ranch trail system

As directed by the Board, the Open Space Committee has formed a recommendation on a proposal put forth by Board Member, Dan Mullins, which outlines a plan for managing the construction and maintenance of the Ken-Caryl Ranch trail system by community volunteers. This issue was discussed at the Committee's monthly meeting on January 13, 2016, with all Committee members in attendance and an audience made up of sponsors of the new proposal, trail volunteers, KCR Trail Club members and officers, Board members and other community members.

The actual motion language is provided below. The motion passed with five members in favor and one member opposed;

"Recognizing that there are many operational details yet to be worked out, I move that we recommend the "Mullins" option for approval, limiting it in 2016 to trail construction (already-approved trails) and trail maintenance; and with the modification that staff will have the lead on biology but will work very closely with the Volunteer Coordinators (Mullins and Lyslo) on trail design and alignment."

Furthermore, the Committee felt that it's important that community leaders assess the success of this "program" a year from now and every year thereafter should it continue.

Comments received about 2016 Trails Management Plan

Chris,

I'm in favor of allowing Jeff and Dan to coordinate our trail maintenance and construction in 2016. We've seen, firsthand, that the current modus operandi is not functioning effectively.

Cary Smith

Sean & Chris:

I just reviewed the status of the trails management motion as reported in the Ken-Caryl News. Admittedly, I do not understand all the issues involved in this topic, but I am concerned that with trails being one of the best features to a quality of life at the Ranch that we will not be having full-time supervision of that aspect of our community. Maybe I misunderstand the intent; but, this sounds like a way to reduce costs by relying on volunteers (and the volunteers we have are excellent!). I'd rather see the incremental costs in dues rather than risk our fantastic trail system!

Just my 2-cents. Thanks!

Jeff

JEFFREY FORREST, Ph.D.

Chair & Professor, Aviation & Aerospace Science Department

Metropolitan State University of Denver <http://www.msudenver.edu/>



METROPOLITAN
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OF DENVER

MANAGER'S REPORT FOR

February 9, 2016

1. Business Center activity – Nothing new to report
2. 93 North Ranch Rd. – The Roberts have signed our agreement and Fritz is ready to start work as soon as conditions allow. It appears that the County has begun the process of improving the drainage on Crestbrooke Drive above the Roberts property.
3. Trash/recycling 2016 – signups for trash/recycling totes have begun with delivery of totes scheduled for this week. We will begin the composting sign up in the first quarter of 2016.
4. Bench request – I have relayed your willingness to share in the cost and am waiting for a response from the Foundation.
5. MA Ranch House pool reserves – we have identified a total of \$317,701 in costs related to the Ranch House pool ranging from boiler, diving board, pump equipment, decking, fencing, etc.
6. C – 470 Coalition – at the January meeting I learned that:
 - The RFP went out to interested parties 11/30/15 – responses due 3/30/16
 - The noise studies are complete
 - Total cost of the project projected to be \$300,000,000
 - June/July expected ground breaking
7. Prairie Dog relocation update – We will be making a presentation to the Board at the March Business meeting updating on status and plans for 2016.