

**MINUTES**  
**BOARD OF DIRECTORS SPECIAL MEETING**  
**KEN-CARYL RANCH METROPOLITAN DISTRICT**

A special meeting of the Ken-Caryl Ranch Metropolitan District Board of Directors was held on Thursday, August 11, 2016 at the Ranch House, 7676 South Continental Divide Road, Littleton, CO 80127.

**ATTENDANCE**

**Board Members Present:**

Lauri Lehan-Milano, President/Chairperson  
Dave Banning, Secretary  
Jami Jensen, Treasurer  
Jeff Esbenshade, Assistant Treasurer

**Board Members Absent:**

Robert Generoli, Vice President (excused)

**Others:**

Darrell Windes, District Manager

**Residents:**

Pat Lynch  
Ruth Sundberg

**I. CALL TO ORDER**

Chairperson Lehan-Milano called the meeting to order at 4:42 p.m.

**II. ADDITIONS/DELETIONS TO AGENDA**

Chairperson Lehan-Milano requested the agenda be amended to add an executive session to discuss the District Manager hiring process.

**Director Banning made a motion to approve the agenda, as amended. Director Jensen seconded. The motion passed unanimously.**

**III. EXCUSE ABSENT BOARD MEMBER**

**Director Banning made a motion to excuse Director Generoli's absence from the meeting. Director Esbenshade seconded. The motion passed unanimously.**

**IV. CONFLICT OF INTEREST**

There were no new conflicts.

**V. A MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS A CONDITIONAL OFFER OF EMPLOYMENT FOR THE DISTRICT MANAGER POSITION PURSUANT TO C.R.S. 24-6-404 (e) AND (f)**

**Director Banning made a motion to go into Executive Session to discuss a conditional offer of employment for the District Manager position pursuant to C.R.S. 24-6-404 (e) and (f). Director Esbenshade seconded. The motion passed unanimously. The Board went into Executive Session at 4:46 p.m.**

**VI. A MOTION TO COME OUT OF EXECUTIVE SESSION**

**Director Lehan-Milano made a motion to come out of Executive Session and resume the regular meeting. Director Banning seconded. The motion passed unanimously. The regular meeting resumed at 5:07 p.m.**

**VII. ACTION ITEMS**

**A MOTION TO MAKE A CONDITIONAL OFFER OF EMPLOYMENT FOR THE DISTRICT MANAGER POSITION WITH A STARTING DATE OF OCTOBER 1, 2016**

**Director Lehan-Milano made a motion to make a Conditional Offer of Employment to Melissa Daruna for the District Manager position with a starting date of October 1, 2016. Director Jensen seconded. Directors Esbenshade, Jensen and Lehan-Milano voted in favor. Director Banning abstained.**

**VIII. A MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS NEGOTIATION ISSUES AND ADVISE NEGOTIATORS REGARDING THE PLAINS METROPOLITAN DISTRICT LITIGATION PURSUANT TO C.R.S. 24-6-402 (4) (e)**

**Director Lehan-Milano made a motion to go into Executive Session to discuss negotiation issues and advise negotiators regarding the Plains Metropolitan District Litigation pursuant to C.R.S. 24-6-402 (4) (e). Director Banning seconded. The motion passed unanimously. The Board went into Executive Session at 5:12 p.m.**

**IX. A MOTION TO COME OUT OF EXECUTIVE SESSION**

**Director Banning made a motion to come out of Executive Session and resume the regular meeting. Director Jensen seconded. The motion passed unanimously. The regular meeting resumed at 6:07 p.m.**

**X. ADJOURN**

**Director Esbenshade made a motion to adjourn the meeting. Director Banning seconded. The motion passed unanimously. The meeting adjourned at 6:08 p.m.**

These are the correct minutes for the meeting held on the above date and were approved by the Board on this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

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Lauri Lehan-Milano, President