

MINUTES
BOARD OF DIRECTORS REGULAR MEETING
KEN-CARYL RANCH METROPOLITAN DISTRICT

A regular meeting of the Ken-Caryl Ranch Metropolitan District Board of Directors was held on Tuesday, February 23, 2016 at the Ranch House, 7676 South Continental Divide Road, Littleton, CO 80127.

ATTNENDANCE

Board Members Present:

Dave Banning, Secretary
Jami Jensen, Treasurer
Jeff Esbensshade, Assistant Treasurer/Acting Chairman

Board Members Absent:

Lauri Lehan-Milano, President
Robert Generoli, Vice President

Others:

Darrell Windes, District Manager
Allen Rogers, Parks Director
Melissa Daruna, Recreation Director
Dino Ross, Legal Counsel

Residents:

Ruth Sundberg
Jan Rousselot
Seth Murphy

I. CALL TO ORDER

Acting Chairman Esbensshade called the meeting to order at 6:05 p.m.

Director Banning made a motion to excuse Director Lehan-Milano's and Director Generoli's absences from the meeting. Director Jensen seconded. The motion passed unanimously.

II. APPROVAL OF AGENDA

Director Esbensshade requested the agenda be amended to add the following item:
"IX. Action Item-Motion to Approve a Management Services Agreement with Elevation Corporate Health to Provide Wellness Coordination Services."

Director Banning made a motion to approve the agenda, as amended. Director Jensen seconded. The motion passed unanimously.

III. CONFLICT OF INTEREST

There were no new conflicts.

IV. APPROVAL OF MINUTES OF THE JANUARY 26, 2016 BOARD MEETING

Director Banning made a motion to approve the minutes of the January 26, 2016 Board meeting. Director Jensen seconded. The motion passed unanimously.

V. AUDIENCE PARTICIPATION

There was no audience participation.

VI. COMMUNICATION ITEMS

A. January 2016 Status Report

Director Banning inquired about possible rebate for new toilets at the Ranch House, the removal of several dead trees and the replacement of existing light fixtures with L.E.D. light bulbs.

B. January 2016 Financial Report, Flash Report and Check Register

District Manager Windes reported that the January Financial Statements would be provided when they are completed. The Board reviewed the Check Register for January.

C. January 2016 Invoice from Foothills Park & Recreation District

There were no comments.

D. Ken-Caryl Ranch Open Space Committee Report

Director Banning commented on volunteer trail maintenance on open space trails.

E. Board of Director Meeting for Foothills Park & Recreation District

Director Banning commented on the fees being charged by Foothills Parks & Recreation District.

F. Board of Director Meeting Minutes for Plains Metropolitan District

There were no comments.

VII. DISCUSSION ITEMS

A. Veterans Monument Update

Director Esbenshade reported that the bronze eagle being designed and forged for the Veterans Monument is expected to be completed by September and to cost between \$12,000 and \$15,000.

B. Bond Projects Update

District Manager Windes updated the Board on the status of the bond construction projects. A discussion was held regarding possible future construction and timing of Tennis Courts 1 and 2 at the Community Center.

C. Bond Projects Expenditure Summary

District Manager Windes reviewed the Bond Projects Expenditure History with the Board since inception of the projects.

D. Proposed Amendment to Open Space and Parks Rules RE: Controlled Aircraft (Drones)

District Manager Windes reported to the Board that the Master Association, at its meeting on February 9, 2016, approved an amendment to the Open Space and Parks Rules to permit the use of drones in the Community Park.

The Board will consider action on this item later in the meeting.

E. Appointment of Members to the Parks Advisory Committee for 2016

The Board reviewed the list of proposed appointees to the Parks Advisory Committee, a joint committee with the Master Association.

The Board will consider action on this item later in the meeting.

F. Youth Services Department Summer Camp Update

Recreation Director Daruna updated the Board with new information on space availability for the upcoming summer camp programs. She also reported to the Board on a meeting she attended with the principal of Shaffer Elementary School.

G. Proposed New District Logo

Recreation Director Daruna updated the Board on a proposed new logo for the District. Ms. Daruna will present this logo for further discussion at the March 1, 2016 Joint Study Session with the Master Association.

H. 2016 District Dimensions Update

Recreation Director Daruna reported that the 2016 District Dimensions will be provided as an exclusively online publication. Staff will be evaluating the registration success and comments from residents regarding the online-only publication.

The reduction in printing and mailing cost for the 2016 edition will save the District between \$2,500 and \$3,000.

I. March 2016 Board Meeting

The Board confirmed the March Board meeting date would remain on Tuesday, March 22, 2016 at 6:00 p.m. at the Ranch House.

VIII. ACTION ITEMS – BOND PROCEEDS

A. Motions

A MOTION TO AUTHORIZE THE PURCHASE OF PLAYGROUND EQUIPMENT FOR THE DAKOTA LODGE PLAYGROUND FOR PLAN “A” IN AN AMOUNT NOT TO EXCEED \$74,656 AND PLAN “B” IN AN AMOUNT NOT TO EXCEED \$43,562 FROM ALL AROUND RECREATION LLC, PURSUANT TO THE PROPOSALS DATED FEBRUARY 3, 2016, SUBJECT TO THE PARTIES ENTERING INTO A MUTUALLY ACCEPTABLE AGREEMENT AS APPROVED BY LEGAL COUNSEL AND FURTHER CONDITIONING APPROVAL OF PLAN “B” UPON THE DISTRICT’S RECEIPT OF GRANT FUNDING FROM GREAT OUTDOORS COLORADO

Director Jensen made a motion to authorize the purchase of playground equipment for the Dakota Lodge playground for Plan “A” in an amount not to exceed of \$74,656 and Plan “B” in an amount not to exceed of \$43,562 from All Around Recreation, LLC., pursuant to the proposals dated February 3, 2016, subject to the parties entering into a mutually acceptable agreement as approved by legal counsel, and further conditioning approval of Plan “B” upon the District’s receipt of grant funding from Great Outdoors Colorado. Director Banning seconded. The motion passed unanimously.

A MOTION TO AUTHORIZE THE PURCHASE OF PLAYGROUND EQUIPMENT FOR THE COMMUNITY CENTER PLAYGROUND FROM CHILDREN’S PLAYSTRUCTURES & RECREATION IN AN AMOUNT NOT TO EXCEED OF \$144,930 PURSUANT TO THE PROPOSAL DATED FEBRUARY 9, 2016, SUBJECT TO THE PARTIES ENTERING INTO A MUTUALLY ACCEPTABLE AGREEMENT AS APPROVED BY LEGAL COUNSEL

Director Banning made a motion to authorize the purchase of playground equipment for the Community Center playground from Children’s Playstructures & Recreation in an amount not to exceed of \$144,930 pursuant to the proposal dated February 9, 2016, subject to the parties entering into a mutually acceptable agreement as approved by legal counsel. Director Jensen seconded. The motion passed unanimously.

B. Resolutions:

None

IX. ACTIONS ITEMS – OPERATIONS

A. Motions

A MOTION TO APPOINT MEMBERS TO THE PARKS ADVISORY COMMITTEE FOR 2016, A JOINT COMMITTEE WITH THE MASTER ASSOCIATION, AS SET FORTH IN THE MEMORANDUM FROM THE EXECUTIVE DIRECTOR OF THE KEN-CARYL RANCH MASTER ASSOCIATION DATED FEBRUARY 9, 2016

Director Jensen made a motion to appoint members to the Parks Advisory Committee for 2016, a Joint Committee with the Master Association, as set forth in the memorandum from the Executive Director of the Ken-Caryl Ranch Master Association dated February 9, 2016. Director Banning seconded. The motion passed unanimously.

A MOTION AMENDING THE OPEN SPACE AND PARKS RULES #24 REGARDING REMOTE CONTROLLED AIRCRAFT (DRONES)

Director Banning made a motion to amend the Open Space and Parks Rules #24 regarding remote controlled aircraft (drones). Director Jensen seconded. The motion passed unanimously.

A MOTION TO APPROVE THE MANAGEMENT SERVICES AGREEMENT AS REVISED BY LEGAL COUNSEL AND SIGNED BY ELEVATION CORPORATE HEALTH, LLLC ON FEBRUARY 29, 2016 AND FURTHER AUTHORIZING ASSISTANT TREASURER ESBENSHADE TO SIGN THE AGREEMENT ON BEHALF OF THE DISTRICT.

Director Jensen made a motion to approve the Management Services Agreement as revised by legal counsel and signed by Elevation Corporate Health, LLC on February 29, 2016 and further authorizing Assistant Treasurer Esbenshade to sign the agreement on behalf of the District. Director Banning seconded. The motion passed unanimously.

B. Resolutions:

MD 16-104 A RESOLUTION IN SUPPORT OF THE RENEWAL OF THE SCIENTIFIC AND CULTURAL FACILITIES DISTRICT IN THE NOVEMBER 2016 ELECTION AND AUTHORIZING TREASURER JENSEN TO SIGN THE RESOLUTION

The Board discussed the language of the proposed Resolution.

Director Banning made a motion to adopt Resolution MD 16-104, as amended, in support of the renewal of the Scientific and Cultural Facilities District in the November 2016 Election and authorizing Treasurer Jensen to sign the Resolution. Director Jensen seconded. The motion passed unanimously.

X. COMMENTS

A. BOARD

There were no Board comments.

B. STAFF

- Recreation Director Daruna updated the Board on plans for the September Special Event, the Barn BrewHa, being held at the Dakota Lodge.
- Recreation Director also updated the Board on the plans for the new splash pad under construction at the Community Center.
- Recreation Director Daruna also updated the Board on discussions she and her staff had with Foothills Park & Recreation District on some joint programming for Environmental Education.

XI. A MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS NEGOTIATION ISSUES AND ADVISE NEGOTIATORS REGARDING THE PLAINS METROPOLITAN DISTRICT LITIGATION PURSUANT TO C.R.S. 24-6-402 (4)(e)

Attorney Ross left the meeting.

Director Banning made a motion to go into Executive Session to discuss negotiation issues and advise negotiators regarding the Plains Metropolitan District Litigation pursuant to C.R.S. 24-6-402(4)(e). Director Banning seconded. The motion passed unanimously.

XII. A MOTION TO COME OUT OF EXECUTIVE SESSION

Director Banning made a motion to come out of Executive Session and resume the regular meeting. Director Jensen seconded. The regular meeting resumed at 9:13 p.m.

XIII. ADJOURN

Director Banning made a motion to adjourn the meeting. Director Jensen seconded. The motion passed unanimously. The meeting adjourned at 9:15 p.m.

These are the true and correct minutes for the meeting held on the above date and were approved

by the Board on this _____ day of _____ 2016.

Dave Banning, Secretary