

MINUTES OF THE MONTHLY BUSINESS

MEETING OF THE BOARD OF DIRECTORS

OF

KEN-CARYL RANCH MASTER ASSOCIATION

HELD February 9, 2016

The regular business meeting of the Board of Directors of the Ken-Caryl Ranch Master Association was held on Tuesday, February 9, 2016 at the Ranch House, 7676 South Continental Divide Road, Littleton, CO 80127.

Call to Order

The meeting was called to order at 6:34 p.m., followed by the Pledge of Allegiance.

Attendance

Chris Figge, Dan Mullins, Seth Murphy, Erlinda Stafford and Andrew Roberts.

Staff Members in attendance: Chris Pacetti, Rita Saunders and Sean Warren.

Others in attendance: Cary Smith, Jason Mannen, Jeff Lyslo, Bruce Heise, Scott Baca, Steven Laner, Linda Metzger, Scott Raecker, John Brant, Colin Crotty, David Reed, Susan Johnson and Bob Toll.

Conflicts of Interest

Seth Murphy requested any Board member who may have a potential conflict of interest disclose said conflict prior to any discussion at the meeting. Dan Mullins requested a Board discussion to determine if there was a conflict for him pertaining to the Trails Management Plan. He presented that he had no financial or personal stake which would benefit him, and his benefit would be the same as other trail users. Each of the other members of the Board responded individually. As a result, Mr. Mullins included himself in discussion of that topic.

Approval of Minutes

There were no amendments to the minutes of the January 19, 2016 regular meeting of the Board of Directors. Seth Murphy made a motion for approval, seconded by Andrew Roberts and approved unanimously.

Financials

The packets did not include a January financial report due to the earlier meeting date this month. Staff will distribute the financials next week by email.

Member Comments Not Related to Agenda

Chris Figge asked for input about disposing of old recycling bins once the new totes are received. It was suggested that neighbors may want the bins if they are in good shape, or containers can be placed inside the large new containers on trash day or marked clearly to have the trash haulers take with the trash.

**Motion:** A Motion to move the discussion and action concerning adoption of the 2016 Trails Management Plan next on the agenda was made by Chris Figge, seconded by Andrew Roberts and unanimously approved by the Board.

Seth Murphy outlined the order of discussion for the topic. Dan Mullins or Jeff Lyslo would make a presentation, followed by staff comments. The floor would then be opened to member comments.

Jeff Lyslo reported that the plan had been revised to include more details following a meeting of the authors with Chris Pacetti, Sean Warren and Open Space Committee Chairman Paul Camp last Friday. The changes addressed how the plan would work and how the responsibilities would be divided. There would be a shift from the practice of volunteers working with staff to instead working directly with contractors. Issues involving trail maintenance and the Ranger trail position were explained. He concluded with additional examples of expected contributions by the volunteers.

Staff comments indicated a good working relationship with the volunteers, and noted the plan's built-in evaluation process at the end of the first season. Sean Warren also provided a brief history of the Trails Specialist position.

Nine residents made presentations both favoring and in opposition of the plan. Each presented their backgrounds and involvement in the community and with the trails. Several presentations were lengthy, but presented organized questions, concerns and comments. Proponents of the plan emphasized the need for checks and balances and the evaluation at the end of the initial season, as well as noting the Master Association Board and the Open Space Committee would retain decision-making authority. Opponents of the plan expressed reservations about volunteer management, accountability and supervision. They pointed to examples of concern about possible self-interest and hidden agendas. Several gave opinions supporting the hiring of staff to fill the vacant trail position with the Rangers. After all arguments were heard, additional emails as well as a copy of a signed petition were identified to be placed in the permanent record.

To conclude the discussion, each member of the Board of Directors summarized his or her position on the proposal prior to taking action.

**Motion:** A Motion adopting the 2016 Trails Management Plan was presented by Chris Figge and seconded by Erlinda Stafford. Four members voted in favor of the plan, with Dan Mullins abstaining.

### Communication/Discussion Item

- Board members participated in a discussion of the 2016 goals. Staff was asked to update the status of the Open Space Management Plan, and a plan was outlined to solicit task force volunteers at the February Open Space meeting. Possible development of a communications policy was proposed, which led to an exchange of ideas pertaining to Equestrian Center issues. The fence plan and prairie dogs were also reviewed. It was agreed that goals should be developed throughout the year, and specific items should be placed on the agenda periodically for a more detailed review.

### Action Items

**Motion:** A Motion approving the 2016 Vendor List, including the addition of Tony Boone Trails, was presented by Seth Murphy, seconded by Chris Figge and approved unanimously.

**Motion:** A Motion adopting a recommendation from the Open Space Committee to adopt a new rule for landscape violations was made by Erlinda Stafford, seconded by Chris Figge and unanimously approved by the Board.

**Motion:** A Motion amending Open Space and Parks Rule #24 regarding remote control aircraft (drones) was offered by Chris Figge, seconded by Erlinda Stafford and approved unanimously.

**Motion:** A Motion appointing Kedra Hood to the Community Planning Committee was sponsored by Chris Figge, seconded by Andrew Roberts and passed unanimously.

**Motion:** A Motion authorizing staff to enter into a three-year contract with the Colorado State Forest Service to provide technical services for forest management, grants writing, public education on wildfire issues, oversight of contractual work and continued management of the Firewise Board at an annual cost not to exceed \$5,000 from the Forest Management budget was presented by Dan Mullins, seconded by Chris Figge and unanimously approved.

**Motion:** A Motion establishing the Parks Advisory Committee and appointing its members was initiated by Erlinda Stafford, seconded by Andrew Roberts and approved unanimously.

**Motion:** A Motion adopting the neighborhood signs procedure as presented by the Parks Advisory Committee was tabled in a motion from Chris Figge, seconded by Seth Murphy and approved by the whole Board. The Directors want the procedure published in Life at Ken-Caryl prior to a vote.

### Committee and Task Force Reports

No additional committee reports were given to supplement the minutes included in the monthly packets.

Manager's Report

In addition to the written report included in the packets, Chris confirmed that the delivery of new trash and recycling totes began today. He also explained a change from the traditional small volunteer gifts given at the annual appreciation dinner. Victoria is compiling a volunteer tribute for the next issue of Life at Ken-Caryl.

Executive Session

At 9:25 p.m. the Board entered into an Executive Session to discuss a personnel matter.

Adjournment

There being no further items for discussion, the meeting adjourned at 9:40 p.m.

Respectfully submitted,

Rita Saunders, Secretary of the Meeting