

MINUTES
BOARD OF DIRECTORS REGULAR MEETING
KEN-CARYL RANCH METROPOLITAN DISTRICT

A regular meeting of the Ken-Caryl Ranch Metropolitan District Board of Directors was held on Tuesday, December 6, 2016 at the Ranch House, 7676 South Continental Divide Road, Littleton, CO 80127.

ATTENDANCE

Board Members Present:

Lauri Lehan-Milano, President/Chairperson
Robert Generoli, Vice President
Dave Banning, Secretary
Jeff Esbenshade, Assistant Treasurer
Jami Jensen, Treasurer

Others:

Darrell Windes, District Manager
Melissa Daruna, District Manager
Allen Rogers, Parks Director
Dino Ross, Attorney

Residents:

None

I. CALL TO ORDER

Chairperson Lehan-Milano called the meeting to order at 7:47 p.m.

II. APPROVAL OF AGENDA

Director Banning made a motion to approve the agenda. Director Esbenshade seconded. The motion passed unanimously.

III. CONFLICT OF INTEREST

No new conflicts.

IV. A MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER PURSUANT TO C.R.S. 24-6-402 (4) (f)

Director Banning made a motion to go into Executive Session to discuss a personnel matter pursuant to C.R.S. 24-6-402 (4) (f). Director Esbenshade seconded. The motion passed unanimously.

The Board went into Executive Session at 7:48 p.m. Attorney Ross attended the Executive Session.

V. A MOTION TO COME OUT OF EXECUTIVE SESSION

Director Banning made a motion to come out of Executive Session and resume the regular meeting. Director Generoli seconded. The motion passed unanimously.

The regular meeting resumed at 8:55 p.m.

VI. COMMUNICATION ITEMS

A. Board of Directors Meeting Minutes from Foothills Park & Recreation District for October 25, 2016

The Board reviewed the Board of Directors Minutes from Foothills Park & Recreation District for October 25, 2016.

B. November 2016 Check Register

The Board reviewed the November 2016 check register.

VII. STAFF COMMENTS AND REPORTS

- District Manager Daruna provided an update on the grant hearing for the Jefferson County Open Space Local Park and Recreation Grant. Grant awardees should be notified in January.
- Parks Director Rogers provided an update on the activities of the Parks Department and stated that the fence repair on the back side of the Community Center should be finished early next year.
- Parks Director Rogers also reported on drainage repairs that have started at the upper end of Greenbelt W.
- District Manager Windes reported the Veterans Monument lights will remain on all night during the holiday lighting period until January 3, 2017.

VIII. DISCUSSION ITEMS

A. Bond Expenditure Summary and Projects Update

District Manager Windes updated the Board on the bond projects punch list.

B. 2017 Property and Liability and Workers Compensation Insurance Renewal

District Manager Windes presented renewal policies for the Special District Association's insurance pool for Property & Liability and Workers Compensation Insurance for calendar year 2017.

IX. AUDIENCE PARTICIPATION

There was no audience participation.

X. A MOTION TO CONTINUE THE PUBLIC HEARING ON THE PROPOSED 2017 BUDGET

Director Banning made a motion to continue the public hearing on the Proposed 2017 Budget. Director Esbenshade seconded. The motion passed unanimously.

Staff had not received any comments from the residents on the budget.

XI. A MOTION TO CLOSE THE PUBLIC HEARING ON THE PROPOSED 2017 BUDGET

Director Esbenshade made a motion to close the Public Hearing on the Proposed 2017 Budget. Director Lehan-Milano seconded. The motion passed unanimously.

XII. ACTION ITEMS – OPERATIONS

A. Resolutions

MD 16-111 A RESOLUTION ADOPTING FEES AND CHARGES FOR 2017

Director Jensen made a motion to approve Resolution MD 16-111 adopting fees and charges for 2017. Director Banning seconded. The motion passed unanimously.

MD 16-112 A RESOLUTION ADOPTING A BUDGET FOR THE KEN-CARYL RANCH METROPOLITAN DISTRICT FOR THE CALENDAR YEAR 2017 BEGINNING ON THE FIRST DAY OF JANUARY 2017 AND ENDING ON THE LAST DAY OF DECEMBER 2017 AND SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND

Director Esbenshade made a motion to approve Resolution MD 16-112 adopting a budget for the Ken-Caryl Ranch Metropolitan District for the calendar year 2017 beginning on the first day of January and ending the last day of December 2017 and summarizing expenditures and revenues for each fund. Director Generoli seconded. The motion passed unanimously.

MD 16-113 A RESOLUTION APPROPRIATING SUMS OF MONEY FOR THE ADOPTED 2017 BUDGET TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW FOR THE KEN-CARYL RANCH METROPOLITAN DISTRICT FOR THE 2017 BUDGET YEAR

Director Banning made a motion to approve Resolution MD 16-113 appropriating sums of money for the adopted 2017 Budget to the various funds in the amounts and for the purposes as set forth below for the Ken-Caryl Ranch Metropolitan District for the 2017 budget year. Director Jensen seconded. The motion passed unanimously.

MD 16-114 A RESOLUTION LEVYING PROPERTY TAXES FOR THE YEAR 2016 TO HELP DEFRAY COSTS OF GOVERNMENT FOR THE KEN-CARYL RANCH METROPOLITAN DISTRICT FOR THE 2017 BUDGET YEAR

Director Generoli made a motion to approve Resolution MD 16-114 levying property taxes for the year 2016 to help defray costs of government for the Ken-Caryl Ranch Metropolitan District for the 2017 budget year. Director Banning seconded. The motion passed unanimously.

B. Motions

A MOTION TO AUTHORIZE THE RENEWAL OF PROPERTY AND LIABILITY AND WORKERS COMPENSATION INSURANCE COVERAGES FOR 2017 THROUGH THE COLORADO SPECIAL DISTRICTS PROPERTY AND LIABILITY INSURANCE POOL

Director Jensen made a motion to authorize the renewal of Property and Liability and Workers Compensation insurance coverages for 2017 through the Colorado Special Districts Property and Liability Pool. Director Lehan-Milano seconded. The motion passed unanimously.

A MOTION TO APPROVE THE AGREEMENT FOR 2017 IRRIGATION WATER WITH THE KEN-CARYL RANCH MASTER ASSOCIATION PURSUANT TO THE MEMORANDUM DATED DECEMBER 6, 2016

Director Esbenshade made a motion to approve the agreement for 2017 irrigation water with the Ken-Caryl Ranch Master Association pursuant to the memorandum dated December 6, 2016. Director Jensen seconded. The motion passed unanimously.

XIII. ACTION ITEMS – BOND PROCEEDS

A. Motions

None

B. Resolutions

None

XIV. BOARD COMMENTS

- Director Lehan-Milano would like to see pickleball lessons for families – meaning the whole family could take a lesson together rather than children’s lessons and adult lessons.
- Director Lehan-Milano also commented on the Facebook tour of the Community Center which had been posted by a local realtor.
- Director Jensen commented on reports she had received of good attendance at pickleball clinics.

XV. A MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS NEGOTIATION ISSUES AND ADVISE NEGOTIATORS REGARDING THE PLAINS METROPOLITAN DISTRICT LITIGATION PURSUANT TO C.R.S. 24-6-402 (4) (e)

Director Banning made a motion to go into Executive Session to discuss negotiation issues and advise negotiators regarding the Plains Metropolitan District litigation pursuant to C.R.S. 24-6-402 (4) (e). Director Generoli seconded. The motion passed unanimously.

The Board went into Executive Session at 9:52 p.m. Attorney Ross did not attend the Executive Session.

XVI. A MOTION TO COME OUT OF EXECUTIVE SESSION

Director Banning made a motion to come out of Executive Session and resume the regular meeting. Director Jensen seconded. The motion passed unanimously.

The regular meeting resumed at 10:20 p.m.

XVII. ADJOURN

Director Lehan-Milano made a motion to adjourn the meeting. Director Esbenshade seconded. The motion passed unanimously.

The meeting adjourned at 10:21 p.m.

These are the correct minutes for the meeting held on the above date and were approved by the

Board on this _____ day of _____ 2017.

Dave Banning, Secretary