

MINUTES
BOARD OF DIRECTORS SPECIAL MEETING
KEN-CARYL RANCH METROPOLITAN DISTRICT

A special meeting of the Ken-Caryl Ranch Metropolitan District Board of Directors was held on September 19, 2017 at the Ranch House, 7676 South Continental Divide Road, Littleton, CO 80127.

ATTENDANCE

Board:

Lauri Lehan-Milano, President
Robert Generoli, Vice President
Dave Banning, Secretary
Jami Jensen, Treasurer
Jeff Esbenshade, Assistant Treasurer

Others:

Melissa Daruna, District Manager
Pat Malloy, Parks Director
Kristen Peterka, Recreation Director
Gina Hawk, Recreation Supervisor
Judy Anderson, Tennis Facility Supervisor
Gabrielle Chisholm, Environmental Education Supervisor

Residents:

There were no residents in attendance.

I. CALL TO ORDER

Director Lehan-Milano called the meeting to order at 5:06 p.m.

II. ADDITIONS / DELETIONS TO AGENDA

There were no changes to the agenda.

III. BUDGET PLANNING DISCUSSION

A. General Planning and Green Sheet

Staff presented information and costs about special projects the District may want to consider in 2018. The Board discussed strategies for allocating more money to the reserve fund.

B. Parks Budget

Staff presented information about the preliminary Parks budget and projected financials for 2017. Staff are projecting to be on budget and will be proposing a status quo budget for 2018.

C. Recreation Budget

Staff presented information on the Recreation budget and explained areas where budget and projected numbers differed in revenue. Some revenue sources are higher than expected due to popularity of certain programs and facility rentals. Some revenue sources are lower due to lower enrollment than in previous years. Staff plans on presenting a status quo budget for 2018 as well.

D. Administrative Budget

The only change to the administrative budget for the end of 2017 and 2018 is changing the Finance Director position to full time.

IV. ADJOURNMENT

Director Generoli made a motion to adjourn the meeting. Director Jensen seconded. The motion passed unanimously. The meeting adjourned at 7:10 p.m.