

MINUTES
BOARD OF DIRECTORS REGULAR MEETING
KEN-CARYL RANCH METROPOLITAN DISTRICT

A regular meeting of the Ken-Caryl Ranch Metropolitan District Board of Directors was held on Tuesday, November 14, 2017 at the Ranch House, 7676 South Continental Divide Road, Littleton, CO 80127.

ATTENDANCE

Board:

Laurie Lehan-Milano, President
Bob Generoli, Vice President
Dave Banning, Secretary
Jami Jensen, Treasurer
Jeff Esbenshade, Assistant Treasurer

Others:

Melissa Daruna, District Manager
Kristen Peterka, Recreation Director
Pat Malloy, Parks Director
Emily Powell, Attorney

Residents:

Ken Anderson	Ruth Sundberg	Kayla Kirkpatrick
Bill Lipstever	Cathy Packard	Leslie Maggi
Sandra Devin		

I. CALL TO ORDER

Director Generoli called the meeting to order at 6:05 p.m.

II. APPROVAL OF AGENDA

Director Generoli made a motion to approve the agenda. Director Banning seconded. The motion passed unanimously.

III. CONFLICT OF INTEREST

There were no conflicts.

IV. COMMUNICATION ITEMS

A. October Status Report

The Board asked for more details on the negotiation of employee benefits. The Board also asked for more details on the success of the open houses and spin classes at the fitness center. The Board inquired about POP tennis being introduced and if there was any interest in the community.

B. October Financial Report / Check Register / Vendor Purchase History

The Board and staff discussed and reviewed the vendor history and water payments. District Manager Daruna stated that once a new Controller was hired, the financial reports would be modified to provide a more accurate and clear picture of the District's financial position each month.

C. Ken-Caryl Ranch Open Space Committee Reports

There were no comments.

D. Board of Director Meeting Minutes from Foothills Park & Recreation District & Plains Metropolitan District

The Board expressed congratulations to Foothills Park and Recreation District for passing their mill levy increase.

E. October Foothills Invoices

The Board confirmed they want to keep the Foothills IGA the same for 2018.

V. STAFF COMMENTS AND REPORTS

- Recreation Director Peterka noted that special events are going great, youth programming is also doing well, growing where they can and full in most areas. Staff are beginning to plan for 2018.
- Parks Director Malloy noted that the Parks staff are taking advantage of the great weather to get ahead on the holiday decorating. The water was turned off in October and the systems are now cleaned out and prepared for winter. Conversion of equipment for snow removal has begun and the department is down to the skeleton year-round crew.
- District Manager Daruna noted that the Administrative staff have been focusing on hiring, preparing the 2018 budget, and keeping up with the regular accounting for the District.

VI. DISCUSSION ITEMS

A. 2018 MD Board Meeting Schedule & 2017 December Meeting

The Board reviewed proposed dates for the 2018 regular business meetings. The official schedule will be set at the January 2018 meeting per state statute.

B. Bond Project Follow Up

District Manager Daruna shared an updated breakdown of areas that the bond projects ran over budget due to unforeseen circumstances such as asbestos abatement, permitting and legal fees.

IX. 2018 PROPOSED BUDGET PUBLIC HEARING

A. MOTION TO OPEN THE PUBLIC HEARING ON THE PROPOSED 2018 BUDGET

Director Generoli made a motion to open the Public Hearing on the Proposed 2018 Budget. Director Jensen seconded. The motion passed unanimously.

i. Proposed 2018 Budget Presentation

District Manager Daruna presented the 2018 draft budget and discussed areas the Board wanted to see changes or improvements.

ii. Audience Participation

There was no audience participation.

B. MOTION TO CONTINUE THE PUBLIC HEARING ON THE PROPOSED 2018 BUDGET UNTIL DECEMBER 5, 2017

Director Banning made a motion to continue the Public Hearing on the Proposed 2018 Budget until December 5, 2017. Director Generoli seconded. The motion passed unanimously.

X. AUDIENCE PARTICIPATION

There was no audience participation.

XI. ACTION ITEMS – OPERATIONS

A. Motions

i. MOTION TO ADOPT THE KCRMA / KCRMD COOPERATIVE AGREEMENT RE: PRAIRIE DOGS, AS AMENDED

Director Esbenshade made a motion to adopt the KCRMA / KCRMD Cooperative Agreement RE: Prairie Dogs, as amended. Director Generoli seconded. The motion passed unanimously.

XII. BOARD COMMENTS

There were no comments.

XIII. ADJOURNMENT

Director Lehan-Milano made a motion to adjourn the meeting. Director Generoli seconded. The motion passed unanimously. The meeting adjourned at 8:55 p.m.

These are the correct minutes for the meeting held on the above date and were approved by the

Board on this _____ day of _____ 2017.

Dave Banning, Secretary