

MINUTES
BOARD OF DIRECTORS REGULAR MEETING
KEN-CARYL RANCH METROPOLITAN DISTRICT

A regular meeting of the Ken-Caryl Ranch Metropolitan District Board of Directors was held on Tuesday, December 5, 2017 at the Ranch House, 7676 South Continental Divide Road, Littleton, CO 80127.____

ATTENDANCE

Board:

Lauri Lehan-Milano, President/Chairwoman
Bob Generoli, Vice President
Dave Banning, Secretary
Jami Jensen, Treasurer
Jeff Esbenshade, Assistant Treasurer

Others:

Melissa Daruna, District Manager
Kristen Peterka, Recreation Director
Pat Malloy, Parks Director
Dino Ross, Attorney

Residents:

Sean Warren - Staff
Rilla Reinsma
Kayla Kirkpatrick

I. CALL TO ORDER

Chairwoman Lehan-Milano called the meeting to order at 7:33 p.m.

II. APPROVAL OF AGENDA

Director Generoli made a motion remove item VII(D) Tree City USA Resolution and to approve the agenda as amended. Director Esbenshade seconded. The motion passed unanimously.

III. CONFLICT OF INTEREST

There were no conflicts.

IV. APPROVAL OF MINUTES OF THE OCTOBER 10, 2017 SPECIAL BOARD MEETING, AND THE OCTOBER 24 AND NOVEMBER 14, 2017 REGULAR BOARD MEETINGS

Director Banning made a motion to approve the minutes of the October 10, 2017 special Board meeting and the October 24, 2017, and the November 14, 2017 regular Board meetings. Director Jensen seconded. The motion passed unanimously.

V. COMMUNICATION ITEMS

A. Ken-Caryl Ranch Open Space Committee Reports

There were no comments.

B. Board of Director Meeting Minutes from Foothills Park & Recreation District & Plains Metropolitan District

There were no comments.

VI. STAFF COMMENTS AND REPORTS

- Recreation Director Peterka discussed a survey being conducted with Fitness Center attendees, stating that they had about 100 people respond and should have the results data at the January Board meeting.
- Parks Director Malloy noted that the bond project remediation work at Dakota Lodge was complete and the issues seemed to be resolved.
- District Manager Daruna noted that she and staff were researching new solutions for automated time keeping and payroll systems that may save money and create better efficiency in the administrative department.

VII. DISCUSSION ITEMS

A. Bond Project Follow Up

District Manager Daruna and Parks Director Malloy described the remediation work that was completed at Dakota Lodge to fix the drainage issues. The final handrail installation surrounding the sidewalks at the Community Center still needs to be completed.

B. 2018 MD To-Do List

Director Esbenshade shared an email he drafted with thoughts on tasks and goals for the District to tackle in 2018. District Manager Daruna provided some insight on the list and the Board discussed reports they would like to see and the upcoming Director election.

C. Dakota Lodge Camp 2018

Staff requested the Board's direction on the number of campers and time of the camp program at Dakota lodge for the 2018 season. Planning and program information is needed in January for the District's program guide. Staff provided the Board with feedback from the 2017 season from program families, neighbors and staff. Following discussion, the Board directed staff to allow 70 campers, and to open and

close the program at the same times as the other camps with the understanding that outside play would not happen before 7:30 a.m. or after 5:30 p.m.

D. Tree City USA Resolution

This item was stricken from the agenda.

E. Colorado Lottery Reauthorization

District Manager Daruna discussed the Conservation Trust Fund and annual disbursement the District receives as a result of the Colorado Lottery proceeds. She informed the Board that in 2018, a coalition would be seeking support from the District regarding the reauthorization of the lottery which would ensure the funding remains available to the District and other park and recreation entities across the state for years to come.

VIII. CONTINUATION OF THE 2018 PROPOSED BUDGET PUBLIC HEARING

A. MOTION TO OPEN THE CONTINUED PUBLIC HEARING ON THE PROPOSED 2018 BUDGET

Director Lehan-Milano made a motion to open the continued Public Hearing on the Proposed 2018 Budget. Director Generoli seconded. The motion passed unanimously.

i. Proposed 2018 Budget Presentation

District Manager Daruna presented an updated proposed 2018 budget and discussed areas where the Board had requested changes.

ii. Audience Participation

a. There was no audience participation.

Chairwoman Lehan-Milano closed the continued Public Hearing on the Proposed 2018 Budget.

IX. AUDIENCE PARTICIPATION

A. A resident voiced her concern with the implementation of the Open Space Comprehensive Management Plan and construction of Dockman Trail.

B. A resident requested the Board consider expanding the Intergovernmental Agreement with Foothills Park and Recreation District for use of the Ridge recreation facility to the full annual pass, which includes all Foothills Park and Recreation District facilities.

X. ACTION ITEMS – OPERATIONS

A. Motions

- i. MOTION TO ADOPT THE KEN-CARYL RANCH REVISED OPEN SPACE COMPREHENSIVE MANAGEMENT PLAN.**
Director Banning made a motion to adopt the Ken-Caryl Ranch Revised Open Space Comprehensive Management Plan subject to minor edits as discussed at the Joint Study Session with the Master Association Board on December 5, 2017. Director Generoli seconded. The motion passed unanimously.
- B. Resolutions**

 - i. MD 17-104 A RESOLUTION ADOPTING FEES AND CHARGES FOR 2018.**
Director Jensen made a motion to adopt MD 17-104 A resolution adopting fees and charges for 2018. Director Banning seconded. The motion passed unanimously.
 - ii. MD 17-105 A RESOLUTION ADOPTING A BUDGET FOR THE KEN-CARYL RANCH METROPOLITAN DISTRICT FOR THE CALENDAR YEAR 2018, BEGINNING ON THE FIRST DAY OF JANUARY 2018 AND ENDING ON THE LAST DAY OF DECEMBER 2018, AND SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND.**
Director Esbenshade made a motion to adopt MD 17-105 A resolution adopting a budget for the Ken-Caryl Ranch Metropolitan District for the calendar year 2018, beginning on the first day of January 2018 and ending on the last day of December 2018, and summarizing expenditures and revenues for each fund. Director Generoli seconded. The motion passed unanimously.
 - iii. MD 17-106 A RESOLUTION APPROPRIATING SUMS OF MONEY FOR THE ADOPTED 2018 BUDGET TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH IN THE RESOLUTION FOR THE KEN-CARYL RANCH METROPOLITAN DISTRICT FOR THE 2018 BUDGET YEAR.**
Director Generoli made a motion to adopt MD 17-106 A resolution appropriating sums of money for the adopted 2018 budget to the various funds in the amounts and for the purposes as set in the Resolution for the Ken-Caryl Ranch Metropolitan District for the 2018 budget year. Director Banning seconded. The motion passed unanimously.
 - iv. MD 17-107 A RESOLUTION LEVYING PROPERTY TAXES FOR THE YEAR 2018 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE KEN-CARYL RANCH METROPOLITAN DISTRICT FOR THE 2018 BUDGET YEAR.**

Director Esbenshade made a motion to adopt MD 17-107 a resolution levying property taxes for the year 2018 to help defray the costs of government for the Ken-Caryl Ranch Metropolitan District for the 2018 budget year. Director Generoli seconded. The motion passed unanimously.

XI. BOARD COMMENTS

There were no comments.

XII. ADJOURNMENT

Director Lehan-Milano made a motion to adjourn the meeting. Director Generoli seconded. The motion passed unanimously. The meeting adjourned at 10:34 p.m.

These are the correct minutes for the meeting held on the above date and were approved by the

Board on this _____ day of _____ 2018.

Dave Banning, Secretary