

## Ken-Caryl Ranch Metropolitan District

### JOB DESCRIPTION

<b>Position Title</b>	<b>Assistant Forestry Technician</b>
<b>Supervisor's Title</b>	<b>Parks Foreman</b>
<b>Department</b>	<b>Parks</b>
<b>Date Prepared</b>	<b>August 2018</b>

#### SUMMARY OF RESPONSIBILITIES

To provide experienced tree care in the form of planting, removing, pruning, assessing and analyzing diseases of all trees and shrubs within the Metropolitan District's parks and greenbelts.

#### SUPERVISION RECEIVED AND EXERCISED

- Receives direct supervision from the Forestry Technician and indirect supervision from the Parks Foreman and other higher levels of supervisory staff.
- Provides direct supervision to seasonal laborers.

#### ESSENTIAL FUNCTIONS

Duties may include, but are not limited to, the following:

- Trim, prune, plant and remove trees and shrubs as directed by the Landscape Foreman.
- Assist the Forestry Technician in maintaining a hazardous tree inventory, identifying hazardous and defective trees and implementing corrective measures.
- Assist in the implementation and the maintaining of a tree and shrub inventory and be able to collect, input and retrieve data for work scheduling and prioritization.
- Assist Forestry Technician in identify diseases and insects in trees and shrubs and treat with mechanical and/or chemical means.
- Safely operate a bucket truck for pruning, trimming and removal of trees.
- Climb trees by means of rope and saddle to accomplish necessary arboreal maintenance.
- Water and fertilize trees and shrubs as directed by the Parks Foreman.
- Assist Mechanic with routine maintenance and repair of chain saws, chipper and

other hand tools.

- Keep accurate records of all daily activities.
- Monitor the performance of assigned seasonal staff. Assist the Forestry Technician in training the seasonal staff in the proper and safe handling of tools and the operation of equipment used in arboreal maintenance.
- Perform other duties and assignments as directed by the Forestry Technician, Parks Foreman and Parks Director that may be outside the primary area of employment. When needed, work with other parks workers on various projects.
- Respond to emergency calls concerning trees 24 hours a day-seven, days a week.
- Participate with all other parks workers in snow removal activities.
- Utilize proper safety precautions related to all work performed as outlined in the Employee Safety Guidelines.
- Identify equipment needs for each assigned project.
- Perform all related duties as assigned.

## **QUALIFICATIONS**

Knowledge of:

- Methods, materials and equipment used in tree and shrub maintenance.
- Tree/shrub pests and diseases found in Front Range communities of Colorado.
- Hand and power tools and their use and care.
- Supervisory techniques for seasonal employees.
- Safe work practices in relation to parks maintenance and tree care.

Ability to:

- Safely operate equipment and power tools including, but not limited to, front-end loader, backhoe, skid steer, trencher, sod cutter, snow plow, dump truck, stump grinder, chipper, bucket truck, rope and saddle climbing gear, hand tools and chain saw.
- Work independently and effectively in a variety of maintenance activities.
- Understand and follow oral and written instructions.
- Work evenings and weekends as needed.

- Work outside in all types of weather and lift, move and carry objects in excess of 50 pounds.

### **EXPERIENCE AND TRAINING GUIDELINES**

Any combination of experience and training that would provide the required knowledge. A typical way to obtain the knowledge and abilities would be:

#### Experience

- One to two years of increasingly responsible tree maintenance experience.

#### Training

- High School diploma or equivalent.

#### License or Certificate

- Possession of or ability to obtain within six months, a valid insurable Colorado Commercial Driver's License (Class 'B' CDL).

**This is a Year-Round position**