

MINUTES
BOARD OF DIRECTORS REGULAR MEETING
KEN-CARYL RANCH METROPOLITAN DISTRICT

A regular meeting of the Ken-Caryl Ranch Metropolitan District Board of Directors was held on Tuesday, December 4, 2018 at the Ranch House, 7676 South Continental Divide Road, Littleton, CO 80127.

ATTENDANCE

Board Members Present:

Lauri Lehan-Milano, President/Chairperson
Jami Jensen, Vice President
Kayla Kirkpatrick, Secretary
Jeff Esbenshade, Treasurer
John Huggins, Assistant Treasurer

Others Present:

Melissa Daruna, District Manager
Amy Lear, Recreation Director
Pat Malloy, Parks Director
Jeff Leniger, Controller
Emily Powell, Attorney

I. CALL TO ORDER

Chairperson Lehan-Milano called the meeting to order at 7:05 p.m.

II. APPROVAL OF AGENDA

President Lehan-Milano made a motion to approve the agenda as presented. Director Jensen seconded. The motion passed unanimously.

III. CONFLICT OF INTEREST

There were no new conflicts.

IV. COMMUNICATION ITEMS

A. Open Space Committee Reports

No Comments

B. Neighboring District Board of Directors Meeting Minutes

President Lehan-Milano asked if Foothills Park and Recreation District had been notified about the IGA for the Ridge facility being terminated in 2019. District Manager Daruna stated that they had.

V. STAFF COMMENTS AND REPORTS

- Recreation Director Lear provided an update on the fitness center promotions and new memberships. She also gave an update on some special events and program fundraisers.
- Parks Director Malloy gave a brief overview of the winter and spring prep being completed.

VI. AUDIENCE PARTICIPATION

- A resident spoke about a community meeting he held at the Ranch House to discuss the failed proposal to increase the mill levy and to facilitate discussion with neighbors.
- A resident requested the Board consider charging residents a fee to administer the open space bracelets.

VII. 2019 PROPOSED BUDGET PUBLIC HEARING

A. MOTION TO REOPEN THE PUBLIC HEARING ON THE PROPOSED 2019 BUDGET.

President Lehan-Milano made a motion to reopen the public hearing on the proposed 2019 budget. Director Kirkpatrick seconded. The motion passed unanimously.

- i. Presentation on public feedback on the proposed budget adjustments.
 - a. District Manager Daruna gave an overview of the budget cycle and current draft of the proposed 2019 budget. She also provided a summary of the feedback the District has received so far on the proposed budget and recommended adjustments.
- ii. Audience Participation
 - a. Residents and Board members asked questions about the budget and, specifically, feedback on the proposed pool fees.

B. MOTION TO CLOSE THE PUBLIC HEARING ON THE PROPOSED 2019 BUDGET.

Director Jensen made a motion to close the public hearing on the proposed 2019 budget. Director Kirkpatrick seconded. The motion passed unanimously.

IX. DISCUSSION ITEMS

A. Strategic Plan Outline

- i. District Manager Daruna proposed leading the District through a strategic planning process in 2019.

C. 2019 Business Meeting Schedule

- ii. The Board reviewed a proposed meeting schedule for 2019. It was the consensus of the Board to conduct the January 2019 meeting on January 29, 2019.

X. ACTION ITEMS

A. MOTIONS

- a. MOTION TO APPOINT MEMBERS TO THE COMMUNITY PLANNING COMMITTEE, A JOINT COMMITTEE WITH THE MASTER ASSOCIATION, FOR 2019.

Director Esbenshade made a motion to appoint members to the Community Planning Committee, a joint committee with the Master Association, as presented for 2019. Director Kirkpatrick seconded. The motion passed unanimously.

B. RESOLUTIONS

- a. MD 18-109 A RESOLUTION ADOPTING FEES AND CHARGES FOR 2019 SUBJECT TO DETERMINATION OF POOL FEES IN 2019.

Director Huggins made a motion to adopt Resolution MD 18-109 A Resolution Adopting Fees and Charges for 2019 Subject to Determination of Pool Fees in 2019. Director Jensen seconded. The motion passed unanimously.

- b. MD 18-110 A RESOLUTION ADOPTING A BUDGET FOR THE KEN-CARYL RANCH METROPOLITAN DISTRICT FOR THE CALENDAR YEAR 2019 BEGINNING ON THE FIRST DAY OF JANUARY 2019 AND ENDING ON THE LAST DAY OF DECEMBER 2019 AND SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND.

Director Huggins made a motion to adopt Resolution MD 18-110 a Resolution Adopting Fees and Charges for the Ken-Caryl Ranch Metropolitan District for the Calendar Year 2019 Beginning on the First Day of January 2019 and Ending on the Last Day of December 2019 and Summarizing Expenditures and Revenues for Each Fund. Director Jensen seconded. The motion passed unanimously.

- c. MD 18-111 A RESOLUTION APPROPRIATING SUMS OF MONEY FOR THE ADOPTED 2019 BUDGET TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES SET FOR BELOW FOR THE KEN-CARYL RANCH METROPOLITAN DISTRICT FOR THE 2019 BUDGET YEAR.

Director Jensen made motion to adopt Resolution MD 18-111 a Resolution Appropriating Sums of Money for the Adopted 2019 Budget to the Various Funds in the Amounts and for the Purposes as Set Forth Below for the Ken-Caryl Ranch Metropolitan District for the 2019 Budget Year. Director Kirkpatrick seconded. The motion passed unanimously.

C. MD 18-112 A RESOLUTION LEVYING PROPERTY TAXES FOR THE YEAR 2019 TO HELP DEFRAID THE COSTS OF GOVERNMENT FOR THE KEN-CARYL RANCH METROPOLITAN DISTRICT FOR THE 2019 BUDGET YEAR.

D. **Director Kirkpatrick made a motion to adopt Resolution MD 18-112 a Resolution Levying Property Taxes for the Year 2019 to Help Defray the Costs of Government for the Ken-Caryl Ranch Metropolitan District for the 2019 Budget Year. Director Esbendshade seconded. The motion passed unanimously.**

XI. BOARD COMMENTS

Director Huggins commented on the mix of reviews on the pool fees and the complexity of finding a solution. Additional discussion continued regarding the feedback the Board received about the mill levy earlier in the meeting.

XII. EXECUTIVE SESSION

None.

XIII. ADJOURN

President Lehan-Milano adjourned the meeting at 10:15 p.m.

These are the correct minutes for the meeting held on the above date and were approved by the Board on this _____ day of _____ 2019.

Kayla Kirkpatrick, Secretary