



Job Description: Lead Lifeguard

Pay Range: \$13.00 – \$14.00/hr DOE

Seasonal Full-Time (36-40 hours/week)

Position Dates: May 1, 2019 – September 2, 2019

Lead Lifeguards directly oversee the daily operations of the three pool facilities and the staff who assist them in the daily functions. Lead Lifeguards are an integral part of the aquatics leadership team who ensures we provide safe, clean, family friendly aquatic facilities for Ken-Caryl Ranch residents, their guests, and visitors to swim, play, and have fun.

This position assists in overseeing daily functioning at one of our three outdoor pools; the Ranch House, the Community Center or the Bradford. Supervision and guidance for this position is provided by the Pool Manager and/or Aquatics Coordinator. Daily hours range from 5:30am to 10:00pm, with some hours earlier or later for special events or swim meets.

Responsibilities/Essential Duties:

- Assists the Pool Manager in supervision of all guests and aquatic staff in the pool area.
- Provides excellent customer service.
- Demonstrates lifeguarding skills, knowledge, and execution to exceed industry standards.
- Reacts calmly and immediately to emergency situations and administers proper care. Leads staff in emergency situations.
- Maintains Lifeguard License through Ellis and Associates.
- Act as a leader and mentor to staff.
- Provides emergency care and treatment until EMS arrives as needed.
- Enforce pool rules and policies at all times, and ensure lifeguards are as well.
- Supervise Lifeguard 10/20 scanning, vigilance, and standards for test readiness. The Lead Lifeguard is expected to correct any issues immediately to ensure visitor and staff safety, and to communicate ongoing unresolved issues to the Pool Manager.
- Act as a role model for staff in presenting a professional attitude and appearance at all times.
- Effective at communicating to staff, supervisors, and the public.
- Completes daily required documents in a legible and professional manner.
- Document disciplinary issues for aquatics staff for Aquatics Coordinator.
- Perform and supervise pool cleaning and maintenance duties including but not limited to regular cleaning of strainer baskets, vacuuming and skimming the pool, cleaning deck and grass areas, emptying trash receptacles, and overall cleanliness of the facility every day.
- Ensures daily logs and checklists are recorded and maintained accurately.
- Test chemicals and report to Pool Operator or Aquatics Coordinator if adjustments are needed.
- Attend/assist with regular ongoing trainings or meetings bi-monthly.

- Works well on a team, as a full member of the team.
- Ability to work varied shifts, including mornings, evenings, and weekends.
- Assists with department special events.
- Makes recommendations for changes and improvements in operations, training, staffing, policies and procedures, and other areas.
- Maintains inventory of chemical, emergency supplies, and daily supplies to ensure no interruption in facility operations due to low inventory.
- Puts the success of the team ahead of personal goals and encourages team members.
- Performs other duties as assigned.

Qualifications:

- Must be at least 18 years of age.
- Previous aquatics experience, with a minimum of 1 year lifeguarding. 2 years' experience preferred. Experience as an Ellis and Associates Lifeguard preferred.
- Basic knowledge of pump room operations and preventative maintenance, and a willingness to learn new skills.
- Completion of Ellis and Associates International Lifeguard Training Program to receive an Ellis and Associates Lifeguard license.
- Ability to react competently, calmly and effectively in emergency situations.
- Ability to maintain knowledge of CPR, Rescue Breathing, First Aid and all other emergency care and treatment at test ready levels.
- Ability to work as a leader in daily operations and emergency situations.
- Works well as a team.
- Excellent customer service.
- Enjoys working with children of all ages.

Join our fun, dedicated aquatics team! Applications will be accepted until positions are filled. Please e-mail an application and cover letter to sarah@kcranch.org. This is an "at-will" position, meaning that either the District or the individual may terminate the employment relationship at any time and for no reason. The District has the right not to hire any of the applicants for the position, or to modify or terminate the hiring process at any time, in its sole discretion.