

Minutes of the Monthly Business Meeting
of the Board of Directors of the Ken-Caryl Ranch Master Association
HELD April 16, 2019

The regular business meeting of the Board of Directors of the Ken-Caryl Ranch Master Association was held on Tuesday, April 16, 2019 at the Ranch House, 7676 South Continental Divide Road, Littleton, CO 80127.

Call to Order

The meeting was called to order at 6:02 p.m. by President Chris Figge.

Attendance

Board: Chris Figge, Andy Lydens, Scotty Martin, Dave Seagraves
Staff: Chris Pacetti, Victoria DeSair, Sean Warren

Conflicts of Interest

Chris Figge requested any Board member who may have a potential conflict of interest disclose said conflict prior to any discussion at the meeting. No new conflicts had been discussed prior to this meeting and all prior conflicts were hereby incorporated into these minutes by reference.

Approval of Minutes

There were no amendments to the March 19, 2019 regular meeting minutes of the Board.

Motion: Motion to approve the minutes made by Dave Seagraves
Seconded by Scotty Martin
Motion approved unanimously

Financials

March financials were included in the board packet.

Motion: Motion to accept the financials made by Andy Lydens
Seconded by Dave Seagraves
Motion approved unanimously

Member Comments Not Related to Agenda

- Rilla Reinsma: Read an anonymous letter regarding transition and future plan for Ken-Caryl management.
- Cathy Packard: Expressed concerns regarding the pool survey and feedback regarding seating and shade.
- Linda Metzger: Discussed the Ken-Caryl Conservation Club's willow stakes planting project for Earth Day. She requested a small sign at the planting area with a safety notice and listing the Conservation Club for project credit. The sign would be up for 60-90 days.

- **Motion:** A Motion to allow a sign identifying the Ken-Caryl Conservation Club at the willow stakes project site.
 - Motion made by Chris Figge
 - Seconded by Dave Seagraves
 - Motion passed with a 3-1 vote. Voted in favor: Dave Seagraves, Scotty Martin, and Chris Figge. Voted against: Andy Lydens.

Communication/Discussion Items

- Trail Club Annual Report: Josh Holmberg presented the annual report highlighting volunteer efforts and goals of the Trail Club. The annual report can be found at www.ken-carylranh.org in the Board Packet.
- Brannon Gearhart Pond and Trail: Open Space Manager Sean Warren presented three bids for engineering services to repair the hard-surface trail segment in Brannon Gearhart Park. There was also one bid for a design/build service. Sean recommended moving forward with engineering on the project.
- **Motion:** A Motion to hire Enginuity Engineering Solutions for \$13,955 for engineering services for the Brannon Gearhart trail segment.
 - Motion made by Scotty Martin
 - Seconded by Andy Lydens
 - Motion approved unanimously
- The Board does not support having a 2019 Equestrian Center Task Force. Staff will work on the footing plan for the Equestrian Center.
- Cell Site Opportunity: Staff presented an opportunity for a purchase option from Crown Castle for an existing contract on a cell site adjacent to Court 7 at the Ranch House. The Board is not interested in the offer at this time.
- Conduct of Meetings Policy and Meeting Guidelines: Victoria DeSair will rework the meeting guidelines and present to the board in the future. Scotty Martin will put Victoria in touch with other government offices to discuss how they handle their guidelines. Kayla Kirkpatrick asked the board to consider a policy regarding anonymous letters from residents.
- Executive Director Hiring Process: The process will be discussed in Executive Session because it is a personnel issue.
- Andy Lydens asked about a change in the e-bike policy. It was discussed at the last Open Space Committee meeting, and the Board will discuss it at a future meeting. A change in the policy also needs to go through the Communications Protocol to properly notify residents.

Action Items

- N/A

Committee and Task Force Reports

- Dave Seagraves will be the liaison to the Water Board.

Manager's Report

- Staff met with a representative from Waste Connections regarding a contract extension. Also looking at recycling alternatives and composting as well as size options for totes. Staff will report back to the Board at a future meeting.
- A long-term stablehand at the Equestrian Center gave his notice.
- On May 17, the application request for the State Historical Society will be heard by the state board regarding historical designation for a barn at the Equestrian Center.

Executive Session

At 7:52 p.m. the Board entered Executive Session to discuss a personnel matter.

Adjournment

No action was taken following the Executive Session, and there being no further items for discussion, the meeting adjourned at 9:30 p.m.

Respectfully submitted,

Victoria DeSair
Secretary of the Meeting