

**MINUTES**  
**BOARD OF DIRECTORS SPECIAL MEETING**  
**KEN-CARYL RANCH METROPOLITAN DISTRICT**

A Special Meeting of the Ken-Caryl Ranch Metropolitan Board of Directors was held on Tuesday, August 6, 2019 at the Ranch House, 7676 South Continental Divide Road, Littleton, CO 80127.

**ATTENDANCE**

**Board Members Present:**

John Huggins, President  
Kayla Kirkpatrick, Vice President  
Jeff Esbenshade, Secretary/Treasurer  
Lauri Lehan-Milano, Member at Large  
Jami Jensen, Member at Large

**Others:**

Pat Malloy, Parks Director/Interim District Manager  
Amy Lear, Recreation Director  
Ruth Sundberg

**1. CALL TO ORDER**

Director Huggins called the meeting to order at 4:05 p.m.

**Pledge of Allegiance**

**2. ADDITIONS/DELETIONS TO THE AGENDA**

There were no changes to the agenda.

**3. Ratify amendment of the District Manager Hiring Process to provide for approval of the Finalist List at a meeting held on August 6, 2019 instead of on August 12, 2019.**

A Motion was made by Director Kirkpatrick and seconded by Director Jensen to change the date, to approve the Finalist List for the District Manager Position, from August 12,2019 to August 6, 2019. The motion passed unanimously.

**4. Discuss Hiring Committees recommended finalists list for District Manager position.**

The Board approved the finalists list provided by the hiring committee. The finalists for the District Managers position are;

Christina Wegscheider  
Traci Wieland

**5. Discuss remaining timeline for final selection.**

The Board discussed options for the final interview of the two candidates. A round robin structure to include two Board Members and one Staff Member in each group was decided. Each candidate will be given a tour of the Ranch and all the Facilities and then interviewed by the two groups.

The Board directed Staff to post the names of the two Final Candidates for the District Managers position for a period of two weeks. These names will be posted at the Ranch House.

Final interviews will be scheduled for the week of August 12, 2019 and a Conditional Offer of Employment will be made following the two-week posting period

**6. Motion to approve the District Managers finalist list**

A Motion was made by Director Lehan-Milano and seconded by Director Kirkpatrick to accept the recommended finalists list, from the Hiring Committee. The motion passed unanimously.

**6. Adjournment.**

**The meeting adjourned at 4:46 pm**

These are the correct minutes for the meeting held on the above date and were approved by the Board on this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

\_\_\_\_\_  
Jeff Esbenshade, Secretary/Treasurer

