

Minutes of the Monthly Business Meeting
of the Board of Directors of the Ken-Caryl Ranch Master Association
HELD August 20, 2019

The regular business meeting of the Board of Directors of the Ken-Caryl Ranch Master Association was held on Tuesday, August 20, 2019 at the Ranch House, 7676 South Continental Divide Road, Littleton, CO 80127.

Call to Order

The meeting was called to order at 6:01 p.m. by President Chris Figge.

Attendance

Board: Chris Figge, Andy Lydens, Scotty Martin, Dave Seagraves, Erlinda Stafford
Staff: Chris Pacetti, Victoria DeSair, Sean Warren

Conflicts of Interest

Chris Figge requested any Board member who may have a potential conflict of interest disclose said conflict prior to any discussion at the meeting. No new conflicts had been discussed prior to this meeting and all prior conflicts were hereby incorporated into these minutes by reference.

Approval of Minutes

There were no amendments to the July 16, 2019 regular meeting minutes of the Board.

Motion: Motion to approve the minutes made by Dave Seagraves

Seconded by Andy Lydens

Motion approved 3-0

Erlinda Stafford abstained; Scotty Martin was not present at time of vote.

Financials

July financials were included in the board packet.

Motion: Motion to accept the financials made by Erlinda Stafford

Seconded by Dave Seagraves

Motion approved 4-0

Scotty Martin was not present at time of vote.

Member Comments Not Related to Agenda

- John Fosholt spoke to the Board about the Deer Creek Canyon Fire and fireworks activity in the community. He reported about vandalized fireworks signs on his property.
- Jim Fodor spoke about fireworks activity in Heirloom Park. He suggested discussing fireworks in May or June next year at a Board meeting.

Communication/Discussion Items

- Valley Parkway Crossing Project: Open Space Manager Sean Warren reported about engineering design needs and increased costs of the Valley Parkway Crossing Project. The Board suggested getting a quote for concrete work to get an idea of the cost.
- Trail Club Agreement Update: Staff presented proposed changes to the Memorandum of Understanding between the Trail Club and the Master Association. The next step is review by the Trail Club.
- Mountain Cedar Social Trail: The trail will remain a social trail and improvements will not be made.
- 2020 Budget Discussion: Staff distributed a combined list of Master Association and Metropolitan District needs for 2020. Budget discussions will continue in September.

Action Items

Motion: A Motion authorizing the Board President to enter into a new access agreement with the West Ranch as amended.

Discussion: Language will be added about mandatory bracelet use. The Board suggested changing the language so only volunteers, not staff, are committed to helping with trail design and construction. Several edits were recommended and will be made in the agreement.

Motion made by Chris Figge

Seconded by Erlinda Stafford

Motion approved unanimously

Motion: A Motion adopting the amended Trails Implementation Process.

Discussion: Scotty Martin asked about the purpose and goal of the Volunteer Trail Coordinator Program. Staff explained that volunteers are in place of a paid staff member, thereby saving the community money. Jim Fodor expressed his concerns about the Volunteer Trail Coordinator program and the reporting relationship between volunteers, staff, and the Board. Matt O'Brien also expressed concerns about the reporting relationship.

Motion made by Chris Figge

Seconded by Andy Lydens

Motion approved 4-0. Scotty Martin abstained.

Motion: A Motion authorizing staff to enter into an extended contract with James Moore and Associates.

Motion made by Dave Seagraves

Seconded by Erlinda Stafford

Motion approved unanimously

Motion: A Motion adopting the updated Ken-Caryl Ranch Master Association Rules, Regulations, and Procedures.

Discussion: Matt O'Brien and Jenny Bernal gave an overview of the project and answered Board questions. The Board thanked the volunteers and staff for their efforts on the project.

Motion made by Chris Figge

Seconded by Dave Seagraves
Motion approved unanimously

Committee and Task Force Reports

- N/A

Manager's Report

- Scotty Martin requested to reschedule the October Board Meeting due to a personal conflict. The Board will reschedule the October Board Meeting to October 22.
- Chris Pacetti reported about Jonathan Sawyer's construction activities at his home north of Ken-Caryl Ranch.
- Chris Pacetti reported about construction activity and open space access for the Westerly Apartments.

Executive Session

At 8:14 p.m. the Board entered Executive Session to discuss a personnel matter.

Adjournment

No action was taken following the Executive Session, and there being no further items for discussion, the meeting adjourned at 8:35 p.m.

Respectfully submitted,

Victoria DeSair
Secretary of the Meeting