



Ken-Caryl Ranch Master Association

**BOARD OF DIRECTORS
BUSINESS MEETING AGENDA
RANCH HOUSE
Tuesday, October 22, 2019
6 p.m.**

- I. Call to Order – Pledge of Allegiance
- II. Conflict of Interest
- III. Approval of Minutes – September 17, 2019 Business Meeting
- IV. Financial Report – September
- V. Member Open Forum - Resident comments on subjects not on the agenda – 10 minutes’ maximum total time allowed **
- VI. Communication/Discussion Items –
 - A. Update – Insurance Renewal
 - B. Review – Draft updated Volunteer Trail Coordinator Program Description
 - C. Update – Committee Appointment Process
 - D. Discussion – 2020 Draft Budget
- VII. Action Items –

Motion: “A” A Motion adopting the Brannon Gearhart Task Force Job Description.

Motion: “B” A Motion authorizing staff to write off uncollected late fees from 63 accounts totaling \$140.73.

Motion: “C” A Motion authorizing \$15,000 for an open space survey by JF Sato.

Motion: “D” A Motion authorizing a contingency amount for the Brannon Gearhart Park project.

Motion: “E” A Motion authorizing staff to enter into an insurance renewal with Assured Partners Group.
- VIII. Committee and Task Force Reports by Board Representatives
- IX. Manager’s Report
- X. Executive Session
- XI. Reconvene open meeting if the Board decides to act.
- XII. Adjournment

*Individuals who require special accommodation to attend and/or participate in this meeting should call 303.979.4070 ext. 136 to advise the ADA compliance officer of their specific need(s) 48 hours prior to the meeting.

**Members who would like to address the Board in more detail than is possible during the 10 minute resident comment section are asked to submit their thoughts in writing to staff the week prior to the Board meeting so it may be included in the Board package and scheduled as a part of the agenda.