

Minutes of the Monthly Business Meeting
of the Board of Directors of the Ken-Caryl Ranch Master Association
HELD December 17, 2019

The regular business meeting of the Board of Directors of the Ken-Caryl Ranch Master Association was held on Tuesday, December 17, 2019 at the Ranch House, 7676 South Continental Divide Road, Littleton, CO 80127.

Call to Order

The meeting was called to order at 6:09 p.m. by President Chris Figge.

Attendance

Board: Chris Figge, Andy Lydens, Dave Seagraves, Erlinda Stafford
Staff: Chris Pacetti, Victoria DeSair, Sean Warren

Conflicts of Interest

Chris Figge requested any Board member who may have a potential conflict of interest disclose said conflict prior to any discussion at the meeting. No new conflicts had been discussed prior to this meeting and all prior conflicts were hereby incorporated into these minutes by reference.

Approval of Minutes

There were no amendments to the November 12, 2019 regular meeting minutes of the Board.

Motion: Motion to approve the minutes made by Dave Seagraves
Seconded by Andy Lydens
Motion approved unanimously

Financials

November financials were included in the board packet.

Motion: Motion to accept the financials made by Erlinda Stafford
Seconded by Andy Lydens
Motion approved unanimously

Member Comments Not Related to Agenda

- N/A

Communication/Discussion Items

- Massey Draw Foothills Archaeological Site: Resident Jack Warner from the Ken-Caryl Ranch Historical Society presented about a new prehistoric archaeological site discovered near Massey Draw Trail. The Board supports a detailed archaeological survey of the area.
- Drainage and Path Project in Brannon Gearhart Park: The contractor has mobilized and is moving forward with the project.

- PCAM Case Study: Staff presented a request to host the 2020 Professional Community Association Manager (PCAM) Case Study at Ken-Caryl Ranch. The Board supports the request.
- Manor House Prairie Dog Project: The relocation of the prairie dog colony around the Manor House in the Valley Open Space is now complete. Nearly 650 prairie dogs were moved over the past four years to new locations in the South and North Hogback Open Spaces. Restoration work will continue at both the capture and release sites in 2020.

Action Items

Motion: A Motion adopting the 2020 Master Association Committee Membership.

Architectural Committee: Peggy Coen, Wade Cummings, Brian Daigle (Consultant), Kieran Hardesty, and Matt O'Brien.

Community Planning Committee: Take one-year hiatus from this committee.

Covenant Committee: Mary Francavilla, Cheryl Schaal, Bob Siegel, Matt Thomson, and Jeff Storm.

Election Committee: Annette Chavez, Peggy Coen, and Dianne Jones.

Historical Society: All current members plus Helen Peoples and Jack Harris.

Open Space Committee: Colin Crotty, Sean Devin, Jenny Kozlowski, Lauri Osborne, Brad Goulding, Gerald Bauer, and Tom Bratschun.

Motion made by Chris Figge

Seconded by Dave Seagraves

Motion approved unanimously

Motion: A Motion adopting the 2020 Brannon Gearhart Task Force Membership as follows:

Stephan Verberne, Seth Murphy, Marketa Murray, John Fosholt, John Rodell, Del Grau

Motion made by Chris Figge

Seconded by Erlinda Stafford

Motion approved unanimously

Committee and Task Force Reports

- N/A

Manager's Report

- Victoria DeSair reported on the following:
 - One resident, Mark Celusniak, applied for the Volunteer Trail Coordinator position.
 - Staff will have a holiday luncheon and honor staff member service anniversaries, including Sean Warren with 25 years and Gary Norton with 20 years.
- Chris Pacetti provided an update on the Ranch House Pool project.

Adjournment

There being no further items for discussion, the meeting adjourned at 7:30 p.m.

Respectfully submitted,

Victoria DeSair
Secretary of the Meeting