Job Description: Aquatics Guest Services

Compensation: $12/hr. DOE
Position Dates: May 12th, 2020 – Sept 7th, 2020

Ken-Caryl Ranch Metropolitan District is looking for dedicated individuals to serve as Pool Check-In staff for the 2020 summer season. Check-in staff work under the direct supervision of the Pool Check-In Manager, and under daily supervision of the Lead Lifeguards and Pool Managers. Hours range from 10am-7pm 7 days a week, with the opportunity for more hours during special events.

Responsibilities/Essential Duties:
- Tracks admissions, concessions, and pro shop sales at pools.
- Responsible for adhering to cash handling procedures to ensure that all transactions are accounted for.
- Provides excellent customer service to guests.
- Responsible for light cleaning/maintenance of admissions hut and surrounding areas.
- Available to work summer special events.
- Performs other duties as assigned.

Qualifications:
- Must be at least 15 years of age.
- Ability to react competently, calmly and effectively in emergency situations.
- Works well with other staff members of KCRMD and the public they serve.
- Provide excellent customer service.
- Diligent with cash handling procedures.

Join our fun, dedicated aquatics team! Applications will be accepted until positions are filled. Please e-mail a cover letter and resume to brenna@kcranch.org. This is an “at-will” position, meaning that either the District or the individual may terminate the employment relationship at any time and for no reason. The District has the right not to hire any of the applicants for the position, or to modify or terminate the hiring process at any time, in its sole discretion.
Additional Information
This Job Description outlines the basic requirements, duties and general responsibilities of the position of Aquatics and Community Coordinator. This position is “at-will,” which means the Ken-Caryl Ranch Metropolitan District ("District") may terminate the employment relationship at any time and for no reason, subject only to the requirements of federal and state law. Similarly, the employee may terminate the employment relationship without notice at any time for no reason.
The headings in this Job Description are for reference only and shall not affect its interpretation.

Working Environment/Physical Requirements:
This position requires work in a variety of locations and conditions, including the outdoors, classrooms, gymnasiums, offices, and various venues around the Denver metro area. Some of the work is outside and requires physical labor. Accordingly, the Substitute Preschool Teacher must be able to work in the following environment and meet the following physical requirements.

Working Environment
▪ A portion of this position will involve sedentary, administrative work in an office environment.
▪ Moderate physical activity will be required frequently.
▪ Work will be required in all weather conditions.
▪ Work may be required under hazardous and adverse conditions, including but not limited to, slippery and uneven surfaces, and proximity to moving mechanical equipment, water, electrical currents, and high places.
▪ Work may result in exposure to smoke, gases, chemicals, fumes, odors, mists and dusts, which can affect the respiratory system or skin.
▪ Work may result in exposure to individuals or blood carrying infectious diseases or illnesses, such as Hepatitis A, B or C, HIV, tuberculosis, smallpox, etc.
▪ Work will involve periods of high physical, mental, and/or emotional stress.

Physical Requirements
▪ Have ability to lift, move and carry objects more than thirty (30) pounds frequently and in excess of sixty (60) pounds occasionally.
▪ Have ability to stand, run, walk, sit, kneel, stoop/bend, lift, squat, push, pull, crawl, jump, slide, climb, pinch, grip, reach overhead, reach away from body, and perform repetitive motion.
▪ Have ability to talk, see in color, hear, smell, feel (identify objects by touch), and perceive depth.