



Are you looking for a summer job that includes being outside and serving the community? Apply now to join our fun, dedicated, passionate Aquatics Team!

Lead Lifeguard

Ken-Caryl Ranch is a planned residential community located just 18 miles southwest of downtown Denver. It is an attractive and inviting place to live, work, and play as it is nestled against the picturesque foothills of the Rocky Mountains with red rock formations, amazing views, and open space. Ken-Caryl Ranch residents have a strong sense of community and a robust appreciation for quality of life.

Ken-Caryl Ranch Metropolitan District offers a wide range of park recreation activities and facilities, a fitness center, three tennis facilities, three outdoor aquatic facilities, 120 acres of greenbelts, and 19 miles of trails. The District also provides a broad range of recreation programs and special events for children and adults of all ages including before and after school programs, nature programs, summer camps, wellness programs, preschool, and tennis.

Successful candidates must attend mandatory Ellis & Associates lifeguard certification training on the following dates and times. It is required to attend the entire training to be certified and eligible for employment.

New Lifeguard Training

- Option 1: Friday, 4/23 from 4-8pm, Saturday and Sunday, 4/24 and 4/25 from 8am-6pm
- Option 2: Friday, 4/30 from 4-8pm, Saturday and Sunday, 4/30 and 5/1 from 8am-6pm

Renewal Lifeguard Training (only for those certified by Ellis & Associates within the last year)

- Option 1: Saturday, 5/8 from 8am-5pm
- Option 2: Saturday, 5/15 from 8am-5pm

Aquatic Team members will provide exceptional customer service to residents and participants and understand their important role within a public parks and recreation agency. Employees promote a positive image of the District and Ken-Caryl Ranch at all times through their dedication to service, commitment to efficiency, and their perseverance to ongoing improvement.

About the Job

Pay Range: \$13.99 - \$18.72
Status: Non-Exempt
Classification: Seasonal

Under the direction of the Aquatics and Community Coordinator and Pool Manager, Lead Lifeguards directly oversee that the daily operations of the three pool facilities run safely and efficiently. Lead lifeguards assist the Pool Manager and Aquatics and Community Coordinator in leading the lifeguard staff to provide safe, clean, community-friendly aquatic facilities. This position assists in overseeing daily functioning at one of three outdoor pools: the Ranch House, the Community Center or Bradford. Daily hours range from 5:30am to 10:00pm, with some hours earlier or later for special events or swim meets.

Ideal Candidate

1. Possess skills in leadership and problem-solving
2. Ability to maintain knowledge of CPR, Rescue Breathing, First Aid and all other emergency care and treatment at test ready levels and ensure that staff does the same through unannounced drills, ongoing trainings, and direct coaching.

3. Effective and clear written and oral communicator with a variety of audiences including staff, the community, and supervisors.
4. Ability to work a schedule that will include evenings, early mornings and weekends as conditions or programming schedules might dictate; Must have the ability to be flexible and be able to adapt to changing daily schedules based on timelines and facility needs.
5. Working in a variety of locations and sometimes in challenging weather conditions.
6. Develop and maintain relationships with District employees, volunteers, the community, public agencies, and the private sector.
7. Basic knowledge of pump room operations and preventative maintenance.

Essential Functions

The following duties are an overview of the primary duties and responsibilities of Lead Lifeguard and should not be considered an all-inclusive list.

- A. Assists the Aquatics and Community Coordinator and Pool Manager in supervision of aquatic staff; acts as a leader and mentor to staff; monitor Lifeguard 10/20 scanning, vigilance, and standards for test readiness and correct any issues immediately to ensure visitor and staff safety; communicate ongoing unresolved issues to the Pool Manager.
- B. Provides supervision/surveillance of all patrons in the pool area at all times; Interacts with customers regarding emergency, safety, violations, other customer service issues.
- C. Demonstrates lifeguarding skills, knowledge, and execution to exceed industry standards.
- D. Reacts calmly and immediately to emergency situations, administers proper care, and leads staff in emergency situations; provides emergency care and treatment until EMS arrives.
- E. Enforce pool rules and policies at all times; utilizes appropriate communication devices such as whistles, hand signals, written and spoken words; completes daily and required documents in a legible and professional manner.
- F. Perform and lead pool cleaning and maintenance duties including but not limited to regular cleaning of strainer baskets, vacuuming, and skimming the pool, cleaning deck and grass areas, emptying trash receptacles, and overall cleanliness of the facility every day; ensure daily logs and checklists are recorded and maintained accurately; test chemicals and report to Facilities Director/Aquatics and Community Coordinator if adjustments are needed.
- G. Teaches assigned swim lessons to participants of all ages and abilities.
- H. Attend and assist with regular ongoing trainings or meetings bi-monthly.

Qualifications

1. Must be at least 18 years of age.
2. A minimum of two years' experience as a lifeguard, *or* any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary for excellent job performance.
3. Ability to read, write, speak, and understand the English language at a level adequate to perform the job.

Special Requirements:

1. Completion of Ellis and Associates International Lifeguard Training Program to receive an Ellis and Associates Lifeguard license.
2. Must be available to work 25-40 hours a week preferable for the duration of the season (May 23-Sept 7).

Work and Physical Requirements:

Working Environment

1. Moderate physical activity will be required frequently.
2. Work will be required outdoors in all weather conditions.
3. Work may be required under hazardous and adverse conditions, including, but not limited to, slippery and uneven surfaces and proximity to moving mechanical equipment.
4. Use of sensory activities, such as talking, seeing, hearing, smelling, feeling (identifying objects by touch), depth perception and color vision will be required frequently.
5. Work will involve periods of high physical, mental and/or emotional stress.

Physical Requirements

1. Have ability to lift, move and carry objects in excess of fifty (50) pounds frequently.
2. Have ability to stand, walk, sit, kneel, stoop, bend, lift, squat, push, pull, crawl, jump, slide, climb, pinch, grip, reach overhead, reach away from body, and perform repetitive motions.



Ranch House

7676 S. Continental Divide Rd.
Littleton, CO 80127
(303)979-1876

Community Center

1 Club Dr.
Littleton, CO 80127
(303)979-2233

Dakota Lodge

14422 W. Ken-Caryl Avenue
Littleton, CO 80127
(303)979-1876