



Are you looking for a summer job that includes being outside and serving the community? Apply now to join our fun, dedicated, passionate Aquatics Team!

Guest Services – Aquatics

Ken-Caryl Ranch is a planned residential community located just 18 miles southwest of downtown Denver. It is an attractive and inviting place to live, work, and play as it is nestled against the picturesque foothills of the Rocky Mountains with red rock formations, amazing views, and open space. Ken-Caryl Ranch residents have a strong sense of community and a robust appreciation for quality of life.

Ken-Caryl Ranch Metropolitan District offers a wide range of park recreation activities and facilities, a fitness center, three tennis facilities, three outdoor aquatic facilities, 120 acres of greenbelts, and 19 miles of trails. The District also provides a broad range of recreation programs and special events for children and adults of all ages including before and after school programs, nature programs, summer camps, wellness programs, preschool, and tennis.

Aquatic Team members will provide exceptional customer service to residents and participants and understand their important role within a public parks and recreation agency. Employees promote a positive image of the District and Ken-Caryl Ranch at all times through their dedication to service, commitment to efficiency, and their perseverance to ongoing improvement. We are looking for friendly, enthusiastic, and passionate members to add to our check-in team! Join us in making this summer memorable for the community and staff alike. All training is paid at your hourly rate of pay.

Must be able to attend mandatory training on Monday, May 24th at the Ranch House 9am-12pm.

About the Job

Pay Range: \$12.32 - \$13.82
Status: Non-Exempt
Classification: Seasonal

Guest Services Associates work under the direct supervision of the Aquatics and Community Coordinator. Daily hours range from 8:45am to 6:30pm, with some hours earlier or later for special events or swim meets. Guest Services Associates are responsible for providing excellent customer service and an enjoyable experience for guests visiting our facilities.

Ideal Candidate

1. Effective and clear written and oral communicator with a variety of audiences including staff, the community, and supervisors.
2. Ability to work a schedule that will include evenings, early mornings, and weekends. Must have the ability to be flexible and be able to adapt to changing daily schedules based on timelines and facility needs.
3. Develop and maintain relationships with District employees, volunteers, the community, public agencies, and the private sector.

Essential Functions

The following duties are an overview of the primary responsibilities of Guest Services and should not be considered an all-inclusive list.

1. Ensure patrons are registered for pool use and check them in utilizing our online platform.

2. Provide excellent customer service to guests and promote a fun and relaxing atmosphere by expressing an upbeat and enthusiastic attitude.
3. Promote pool rules and regulations and assist in adherence.
4. Cleaning and maintenance of admissions hut, restrooms, pool deck and surrounding areas.
5. Other duties as deemed appropriate by Aquatic Coordinator.

Qualifications

1. Must be at least 15 years of age by the first day of Lifeguard Training.
2. Ability to read, write, speak, and understand the English language at a level adequate to perform the job.
3. Ability to react competently, calmly, and effectively in emergency situations.
4. Works well with other staff members of KCRMD and the public they serve.
5. Provide excellent customer service.

Work and Physical Requirements:

Working Environment

1. This position requires work at the Ranch House Pool and the Community Center Pool. A substantial portion of this position will involve computer use.
2. Moderate physical activity will be required frequently.
3. Work will be required outdoors in all weather conditions.
4. Work may be required under hazardous and adverse conditions, including, but not limited to, slippery and uneven surfaces and proximity to moving mechanical equipment.
5. Use of sensory activities, such as talking, seeing, hearing, smelling, feeling (identifying objects by touch), depth perception and color vision will be required frequently.
- 6.

Physical Requirements

1. Have ability to lift, move and carry objects in excess of fifty (50) pounds frequently.
2. Have ability to stand, walk, sit, kneel, stoop, bend, lift, squat, push, pull, crawl, jump, slide, climb, pinch, grip, reach overhead, reach away from body, and perform repetitive motions.



Ranch House
7676 S. Continental Divide Rd.
Littleton, CO 80127
(303)979-1876

Community Center
1 Club Dr.
Littleton, CO 80127
(303)979-2233

Dakota Lodge
14422 W. Ken-Caryl Avenue
Littleton, CO 80127
(303)979-1876